

In attendance:

Gerri Kirkhum  
Mike Manzelli

Carol Butler  
Lynnette Boyd

Rory Sturm  
Linda Winger

Tom Owens

Meeting called to order by President Rory Sturm at 7:12 p.m.  
(Gary and Judy Frame are out of town.)

President's Report:

1. Approval of the previous BOD minutes.

\*A motion was made to approve the BOD minutes by Mike, Second by Lynnette. Motion carries.

2. We need to clarify who members are talking to regarding pulling duty whether there is or isn't a squad leader.

End of Report

Chief's Report:

1. The single channel dispatch procedure by Chesterfield County will be effective May 18, 2011.
  - a. Units will be dispatched on normal "Rescue" channel.
  - b. After dispatch, all other communication will be held on the "OPS" channel, which will be the "Fire" channel.
2. Less people are now covering the shifts than before the "Special Member Meeting" was held.
3. Some people think if they can't pull a full 12 hours they aren't needed or wanted. That is not correct. We will take partial shifts too. The emphasis is on getting the shifts covered.

End of Report

Treasurer's Report:

1. The Treasurer can't get signed into QuickBooks, so there is no report or bills paid tonight.
  - a. The Treasurer will provide the Secretary with a copy of the Financial Statements as soon as she gets access into the system.
2. People are not filling out the "Explanation of Charges" or getting the signatures of the Officers responsible for that department's budget spending.
  - a. A communication by the President needs to go out asking for the proper information.
3. The new postage machine is up and running. The few stamps left over will be used on the dismissal letters being sent out.

End of Report

Membership Report:

1. Two new members to be presented tonight for Probationary Membership status:
  - a. Jodi Donohue
  - b. Courtney Wyatt

\*A motion was made to move both forward to Membership, by Mike, Second by Lynnette. Motion carries.

2. Two new members to be presented for Probationary Membership status, if their background checks come through before the Membership meeting:
  - a. Sharon Bach
  - b. Matthew Manuel

\*A motion was made to move both forward to Membership, providing their background checks are received before the Membership meeting, by Mike, Second by Lynnette. Motion carries. One opposed.

3. One new member to be presented for Probationary Membership status, if a copy of her application is received before the Membership meeting:
  - a. Nakia LaCour

\* A motion was made to move her forward to Membership, providing a copy of her application is received before the Membership meeting, by Mike, Second by Lynnette. Motion carries.

4. No new Probationary Members to be presented tonight for Full Membership status.

End of Report

Finance Committee's Report:

1. The Spring Mailer has gone out.
  - a. The issue was the address list was in a "PDF" format and the company could not change the format so it could be used.
  - b. We determined we owned the address mailing list previously used and requested a copy in a non "PDF" format to be sent.
  - c. The company didn't request a check for the postage until the end and wanted a one day turn around on payment which wasn't possible.
2. Regarding the information request on copiers:
  - a. Richard put together a spreadsheet of information but it wasn't complete information.
  - b. Rory made a decision to purchase a Lexmark copier from Copy Fax.
    - i. Copy Fax will be making a \$500 donation to the squad.
3. The status of grants are as follows:
  - a. The Altria grant – nothing further has been heard.
  - b. The Cameron Foundation is being looked at for the other ½ of the ambulance costs since the RSAF grant was denied. A concept letter was sent to them.
  - c. The John Randolph Foundation letter received acknowledging our request for a new QRV. They will tour Main Base on May 3, 2011.

- d. The RSAF grant was turned down due to the age of the chassis of our current ambulances.

End of Report

V.P. Report:

1. The next District 3 meeting will be held on May 7<sup>th</sup>.
  - a. The deadline for competition is May 2<sup>nd</sup>.
  - b. Juniors will be able to compete.
2. Rescue College will be held June 11 – 19.
3. A letter regarding our gaming permit, which expires 7/31/2011, was received.
  - a. The application needs to be filled out and sent it.
  - b. There has been talk about going back to the previous way the County Fair was run, instead of the changes last year.

\*A motion was made to ask the members if they want to do Bingo this summer, by Lynnette, Second by Carol. Motion carries.

End of Report

Secretary's Report:

1. Presented e-mail request from Christina Austin for a LOA through approximately September 12, 2011. The BOD approved the LOA.
2. Priscilla McArthur sent an e-mail notification of her membership resignation. It was accepted by Rory Sturm.
3. Letters were mailed out April 19, 2011, to Regular Members Edna Harrison, Judy McCauley, Ryan Scarbrough, Louis (Buddy) Spies, and Will Wyatt. This letter notified each member they had not met their required hours and were going to be dismissed.
  - a. Will Wyatt notified the BOD he resigned on March 31, 2010.

\*A motion was made to dismiss the other four members (not Will Wyatt) without prejudice and send out a letter notifying the members, by Mike, Second by Lynnette. Motion carries.

4. The list of Probationary Members who will receive a letter notifying each one they had not met their required hours and were going to be dismissed are:
  - a. Ashley Berry
  - b. Tina Hitsman
  - c. Shannon Jackson
  - d. Candy Jones
  - e. Joseph Kaufhold
  - f. Michael Kirkland
  - g. Kami Smith
  - h. Michelle Walker

\*A motion was made to send a dismissal letter to the Probationary members, by Mike, Second by Lynnette. Motion carries.

End of Report

No Board Members @ Large Report

Old Business:

1. The Treasurer still needs to provide the Secretary with a copy of the Financial Statements from the March BOD.

No New Business

\*A motion was made to adjourn the meeting by Carol, Second by Lynnette. Motion carries

With no other business the meeting is adjourned for the night at 8:55 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary