

In attendance:

Gary Frame	Rory Sturm	Dawn Helton	Mike Manzelli
Linda Winger	Carol Butler	Lynnette Boyd	Chuck Mayle

Meeting called to order by President Rory Sturm at 7:05 p.m.

President's Report:

1. Approval of the previous BOD minutes.

*A motion was made to approve the BOD minutes by Chuck, Second by Mike. Motion carries.

2. We received a \$200 donation from the Dale Ruritan Club, a \$500 donation from the Chester Kiwanis Club and a \$3300 donation from Beach Grange.

3. There will be several activities at the various hospitals during EMS week 5/21 – 5/25:

- a. On 5/22, from 5 pm – 8 pm, SRMC will host activities at Swadders Fun Park.
- b. On 5/21, from 11 am – 2 pm, Chippenham will be providing a BBQ.
- c. On 5/22, from 4:30 pm – 6:30 pm, Johnston Willis will be providing a BBQ.
- d. On 5/22, from 11 am – 4 pm, John Randolph will be providing a picnic.

End of Report

Chief's Report:

1. The final review for the upcoming ambulance purchase will be held tomorrow.
2. ODEMSA called and asked for our 3 spare drug boxes, which were sent out Monday and a receipt was sent back.
3. We are classified as Priority 1 status for the replacement of 528 with RASF.
4. The paperwork for the County is ready to turn in for Revenue Recovery.
5. The final design/model for the cameras to be installed at the stations is being reviewed.
6. We will adopt CFD's method of only replacing the Zoll batteries when they are fully discharged.
7. The EVOC training had 9 people attending: 4 new drivers and 5 recertification drivers.
 - a. The pre-training helped the new drivers perform well.
8. Dave Tesh is researching the process for Hepatitis B shots.
 - a. Members should be able to obtain them for free at the County Health Center.
 - b. A new sheet needs to be added to the Membership packets for them to take.
9. Notifications were sent to remove members who left BBVRS from the list used for drug testing.
 - a. For members under 18, their parents must sign their form and have it notarized.
10. There are over 88 call sheets not in the system.
 - a. Mike is having problems getting a report on who/what/when the calls took place.
 - b. Mike is trying to work with the County to obtain the information.

End of Report

Membership Report:

1. One Member to be presented tonight for Probationary (6 month) Membership status:
 - a. Joseph Moise

* A motion was made to move them forward to Membership, by Dawn, Second by Chuck. Motion carries.

2. Three Members resigned their membership:
 - a. Kena Rakes
 - b. Mark Paul
 - c. Robert Birdsong
3. Gary will work with Mike to make sure they are not duplicating efforts in creating orientation methods and/or procedures.
4. The following Full or Probationary Member/s are not getting their required hours each month, which will result in receiving a letter of dismissal:
 - a. Reggie Carter
 - b. Jodi Donahue
 - c. Jeff Henderson
5. We need to look for mentors to help with guiding new members through the process.
6. We need to develop one set of standards for training.

End of Report

Finance Committee Report:

1. The next meeting will be held on May 22, 2012.
2. Mike and Rory met with the RSAF Grant board.
3. CFC and CBC are done.
4. The Cameron Foundation information will be turned in on time.
5. Waiting to hear back on the Altria Grant.
 - a. Rory provided the additional information they requested.
6. Printegration (Color Tree) will be providing the Spring Mailer.

End of Report

No V.P. Report:

Treasurer's Report:

1. There are \$144 Lowes receipts and \$200 Sam's Club receipts missing.
2. CFD said they will take care of the overhead door at South that was damaged when it closed on a mop bucket.

3. Chesterfield Insurers notified us of a reduced value on North Base.
 - a. Dawn Helton will call and get the amount reduced.
4. Chris Craft turned in a reimbursement request for the CPR class he taught.
 - a. He's been told he needs to submit a roster before he will be reimbursed.
5. The Bingo Report was submitted.
 - a. We will be applying for the permit in May.

End of Report

Secretary's Report:

1. Ledgers were purchased for Main Base and South Base and will be put into effect immediately.

End of Report

Board Members @ Large Report:

1. A discussion was held regarding whether the turn out gear we have can be used for training or donated to the Coast Guard.
2. Gerri needs to turn over Recruitment and Retention left over gift items to the squad.
 - a. Rory will call her to request the items from her.
3. NIMs 100, 200, 700, and 800 must now be completed by all members in the County.
4. Dawn Helton sent out the Approved Vendor List to the Chief, President, and Finance Committee for review.
 - a. Dawn is waiting for feedback on who needs to be removed from the list.
5. Dawn Helton is still working on the Membership Application for the website.
6. Mike Manzelli needs to get with the Training Team to verify the New Member Checklist.

End of Report

Junior Squad's Report:

1. Nicki Stoltz turned in her uniform.
2. McKenna Weeks was dismissed.
3. A discussion was held about letting the Juniors clean out the boat shed and using it for Brunswick Stew, storage, etc.
 - a. Money would have to be spent to get the building up to code for food preparation.
4. On Saturday, Lindsay wants an ambulance and crew to provide a stand-by at her church.
 - a. This is to be worked out with Operations Officers in the Senior squad.

End of Report

Old Business:

1. Mike will go to Sam's Club to look at getting a ceiling mount projector for Main Base.
2. Rory will get the vending machine keys from Shumaker and get it stocked.
3. The new policies for Anti-Discrimination, Anti-Harassment, Sexual Harassment, Reporting Harassment, and Disciplinary Measures for Harassment still need to be reviewed by an attorney.
4. The MDC on 526 has to keep getting logged into when it goes into sleep mode.
 - a. Mike will look into the problem.

End of Report

New Business:

1. A discussion was held regarding putting door key systems at all three stations.
 - a. Johnathan Hughes will research the costs and get back to the BOD.
2. We only have one good Auto Pulse battery due to how we recharge them.
3. We need to find out who ordered the new Junior badges.

End of Report

*A motion was made to adjourn the meeting by Mike, Second by Lynnette.

With no other business the meeting is adjourned for the night at 9:45 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary