

In attendance:

Dawn Helton Linda Winger Chuck Mayle Micky Grodski Paula Craft

Meeting called to order by Vice-President, Dawn Helton at 6:58 p.m.

President's Report:

1. Chuck Mayle took charge of the water line repair at South Base.
 - a. A lawnmower clipped the clean out valve and a Verizon cable went through the center of the pipe.
 - b. We are seeking reimbursement from Verizon for the damage.
2. John Olson attended the VAVRS Meeting in Fredericksburg.
3. Micky will be attending the District 3 Meeting on May 2nd at Forest View Station 3.
4. John Olson, John Styer, Paula Craft and Jim Young attended the Infection Control class.
 - a. We have a lot of work to do, but VAVRS has a template to use.
 - b. We need to develop forms for record, declaration forms and to provide annual interactive training.
5. John Olson attended the EMSAC Meeting on April 21st.
 - a. We need to review the Memorandum of Understanding presented and submit feedback on changes to Chief McKay by July 1st.
 - b. John Olson will update and present it to the squad.
6. We'll be getting 4 new Carbon Monoxide detectors to put on each unit.
7. On the MDC or ImageTrend, if a call is billed it will be marked with a blue star.
8. Medicare fraud investigators will be coming to the squads to check if we're an ambulance service.
 - a. It will be short visits if they come and if they ask any deep questions, refer them to Chief McKay.
9. If a call sheet is not medically necessary, no payment will be received.
 - a. Additional training on patient care report writing will be coming soon.
10. Any standbys scheduled directly with the squad must be relayed to Kurt Mueller at 768-7917.
11. There will be an ODEMSA CISM class scheduled for August 24-28.
12. The Chesterfield Insurers information was submitted for our May renewal.
13. John Olson had a conference call with the County, CPD and Dupont in Delaware regarding the lease and working on liability issues.
14. Dave Tesh sent information from the EMS Advisory Council Meeting.
 - a. The next volunteer information session will be on May 6th at PSTC at 6:00 pm and all squads are welcome to attend.
 - b. Dave has calendar books if we need any for new members.
 - c. HCA VA Occupational Health Clinic at 1457 Johnston Willis Dr. is now open for volunteer drug testing Monday – Friday, from noon – 8 pm. Phone: 267-6886.
 - d. There will be a volunteer appreciation event on May 31st – details will be coming.

Chief's Report:

1. Units 523 / 528 have no issues to report.
2. Unit 525 is still having an electrical issue and the battery terminals weren't the problem.
 - a. John Styer is working on a date to get it to Emergency Equipment.
3. Unit 526 still has the A/C out and John Styer is waiting to hear from Auto Air on account status.
4. Ryan Martinette has completed his perception with the county and was cleared by Dr. Lapetina as an ALS provider.

Membership Report:

1. There is nobody to be presented tonight for Probationary, Regular or Junior Probationary Membership status.
2. Dave Tesh called Micky and said everyone was impressed with the member information presented by Dawn, Paula and Micky at the volunteer information event on May 6th.

V.P. Report:

1. The Cameron Foundation came for a walk through and it went well.
 - a. Dawn needs to get them some more numbers to complete the process.
2. The new tablets aren't to be used for anything except putting in call sheets.

Treasurer's Report:

1. Dawn and Paula went to BB&T to combine some of the squad's bank accounts and pay off the new ambulance.
 - a. One of the savings accounts had more fees each month than interest earned.
 - b. We'll still look into ways to invest our money and Paula is looking at other banks too.
2. Paula reviewed the regular bills we receive each month to look for ways to improve/streamline the process.
 - a. Paula canceled the \$30/month credit card processing bill, \$17/month OMD pager bill, closed 4 lines with Sprint and keeping 4, looking at Verizon phone lines to verify and getting further information on why we receive 2 invoices for our air tanks.

Secretary's Report:

1. Processed over 700 donation checks and sent "Thank you" letters to any donation >= \$200.
2. Compiled the information on the members qualified for the Q1 2015 Incentive Program and sent out e-mail notifications to eligible members.
3. Updated our SCC listing of officers for 2015 and submitted.
4. We need to find out how to update the address list we use to send out donation mailers with corrections or removal requests mailed back to squad.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the March BOD Minutes by Paula, Second by Micky. Motion carries.

*A motion was made to invite and pay for Auxiliary members and their families to attend the squad picnic by Paula Craft, Second by Micky Grodski. Motion carries.

2. Vital Signs in Chester will remove the lettering on the 2 units we are selling.

3. We are still continuing to have problems with the new door security system not operating correctly.

New Business Report:

1. Judy Frame will be the point of contact for the event at Swaders celebrating EMS week.

2. Micky presented an idea for custom chocolates to possibly give to members during EMS week or as a raffle item.

3. Our 2 routers need to be upgraded to increase speed capability at Main and South, along with the hub used to connect the Main Base office computers to the server.

*A motion was made to purchase the necessary upgraded routers and hub, not to exceed \$350 by Chuck Mayle, Second by Micky Grodski. Motion carries.

4. The BOD discussed some ideas for member gifts during EMS week.

*A motion was made to purchase a \$20 Wal-Mart gift card to give to all active members for EMS week.

5. After discussing, the BOD agreed to move forward with the price increase to \$1,850 for the bingo tent this year.

a. The bingo fair manager is Brenda White at 586-1028.

With no other business the meeting is adjourned for the night at 8:44 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary