

In attendance:

Linda Winger	Ryan Martinette	Lynnette Boyd	Dawn Helton	Judy Frame
Micky Grodski	Bill Mangum	Cora Fearnow		

Meeting called to order by the President, Ryan Martinette at 7:04 p.m.

President's Report:

1. Ryan Martinette said he likes to joint meetings on occasion to stay informed between the administrative and operations departments.
2. Ryan Martinette discussed culture at our last membership meeting and says we need to have a culture change at BBVRS.
 - a. It is better to resign than stay negative while holding an office or just being a member.
3. The spring mailer has been given to Owens Printing to finalize and mail out.
 - a. It was \$12k for 40,000 mailers and \$3k for postage (check made to USPS but given to Owens Printing).
 - b. Change was made to payment coupon to say "BBVRS" instead of full name of the squad to make it easier for those writing checks.
4. Kimberly Fritz will start working on the climate survey now the mailer is done.
5. Ryan Martinette and Jim Jones walked around RB1 & RB3 to get a full list of items needing general maintenance or repairs.
 - a. B&G is getting prices for the replacement of all 3 bay doors and looking at alternate solutions to the bay doors.
6. We have a new vendor for our lawn service – Chesterfield Lawn Services.
 - a. Their quote includes lawn care, landscaping, aeration & seeding, weed control, and leaf removal at \$4,760 for RB1 & \$3,658 for RB3.
7. Forest View Volunteer Rescue Squad is selling one of their buildings and Ryan Martinette said it was OK for them to park their ambulance with us if they need to.

Chief's Report:

1. Unit 514 was sold for \$250 and 522 was sold for \$5k (should be gone by Friday).
2. Unit 523 hasn't required any maintenance this year and the new lift was installed.
3. Unit 528 had \$16 for repairs this year and the new lift was installed.
 - a. The \$1,500 each for lifts need to be capital expenditures.
4. Unit 526 had \$26 for repairs this year and the inverter was installed.
5. Unit 525 had \$2,703 for repairs this year and will require an additional \$3,700 to fix it, which the BOD approved. This is the unit we are hoping to replace.
 - a. When the Transportation Committee read our grant request for a new ambulance they wanted to pull 525's permit, but we showed them plans for maintenance.
 - i. This won't cause any problems with our grant request.
 - b. Goodman's replaced or cleaned the bad items and the turbo charger blew.

6. Mike Manzelli spoke with Blair (Stryker) about our defective battery, so it's getting replaced.
7. We need to have the ability to recharge the new lift batteries on the ambulances.
 - a. Mobile charger and 2 batteries are \$1,750 each and desktop charger is \$1,400.
 - b. Rodney (Vest Industries) said he'd charge \$75 total to take the desktop chargers and mount them into the 2 units, which the BOD approved.
8. Blair (Stryker) said they quoted the new lifts & stretchers with mass casualty but were told not to get that by us, although it was a line item on the written quote.
 - a. They will give us 2 lock bars at 30% off (\$974 each).
 - b. Rodney (Vest Industries) said he can do it for \$750 total by mounting a plate in the floor and will guarantee the work, which the BOD approved.
9. The new Zoll mounts need to go in once we get a launch date from training since not all the members are trained on the new Zolls.
10. We are facing problems with the weight limits on the units with the new Stryker equipment due to the increased weight of the lifts and stretchers. A 4 person crew could potentially put us over the limit.
11. Stan Orchel has been doing a great job as Supplier Officer and all ambulances have been fully inspected for supplies.
12. The new Training Officer is Johnathan Hughes.
13. The SOR's are being reviewed for potential changes to make them current and we are using the 2007 preception packages until new ones can be revised.

Membership Report:

1. There is 1 person to be presented tonight for Regular Probationary Membership status:
 - a. Brandon Baugus
 - i. He left Ettrick and transferred here. No motion required since he's a transfer.
2. Dawn Helton met with Dave Tesh and we have 8-10 new members coming in next month.
 - a. The County offered their BLS preception program to help us clear AIC's faster.
 - b. We will be starting up a structured new member orientation program.
 - c. The BOD discussed possible in house EMT-B class and creating time limits for new members to become EMT's or cleared drivers instead of permanent 3rds.
 - d. Sebastien Dorazio is coming back.
3. The BOD reviewed the hour matrix for members not meeting their requirements.
 - a. Ryan Martinette will contact Jake Glass, Meghan Smith and Jim Young.
 - b. Linda Winger will send Amanda Searle a letter of dismissal and Nancy McMicken a letter of pending dismissal.

V.P. Report:

1. Dawn attended the BOG Meeting for Ryan Martinette.
 - a. Their people can't hold the same office more than 3 consecutive years now.
 - b. They want to do a tiered system for paying for squad members.
 - c. They're hosting the Camporee and will draw the raffle ticket then (issues with records).

- d. Effective July 1, 2016 the required CEU's are changing to 40 for EMT-B, 60 for ALS and 55 for EMT-I with only categories required, not specific areas in the categories.
- e. Training cards will be virtual instead of paper and verified on VAVRS website.
2. The BB&T account was closed and the money was deposited with Bank of Virginia.
3. The Finance Committee met with Stan Orchel and went over the items he wanted to buy to stock the ambulances.
4. We're still trying to sell the diesel fuel tank at North Base on Craig's List.
5. New clipboards were ordered for the ambulances including 1 with side opening for members to review as possible future style to purchase.
6. Dawn Helton is buying a new set of cookware and getting a Netflix streaming account for RB3.
7. Dawn Helton provided food from the squad for the funeral of Mike Dubus.

Treasurer's Report:

1. Micky Grodski reviewed the Financial Reports.

Secretary's Report:

1. Linda Winger reviewed the list of Life and Charter Members for the bricks and found some errors and missing names.
 - a. Some of the information will have to be verified with the member files.
2. Research was done to update/upgrade our postage machine and found a smaller one for \$8 more a month that connects directly to the computer instead of through a phone line and has touch screen and department authorized access.
 - a. Linda Winger will get a new contract for the BOD to review and for the President to sign.
3. Linda Winger presented a revised Member Quarterly Incentive Plan, which the BOD approved.
 - a. Increase the reimbursement amount to \$130 per member.
 - b. For Regular Members – unit required to be marked up 10 hours of the 12 hour shift with the member there for the full 12 hours, eligible for reimbursement once every 12 months, each of the 3 months in the quarter the member has a minimum of 24 duty hours.
 - c. For Reserve Members - unit required to be marked up 10 hours of the 12 hour shift with the member there for the full 12 hours, eligible for reimbursement once every 24 months, each of the 3 months in the quarter the member has a minimum of 12 duty hours.
 - d. For Probationary Members – once they are voted in as a Regular or Reserve Member, they will be eligible the first calendar quarter after they met the above requirements for Regular or Reserve Members.

*A motion was made to increase the Member Quarterly Incentive Plan to \$130 by Dawn Helton, Second by Bill Mangum. Motion carries.

Old Business Report:

1. The March BOD Meeting minutes were approved as written.

New Business Report:

1. The next BOD Meeting is 5/31/16 at 7:00 pm.
2. The next Membership Meeting is 5/3/16 at 7:00 pm.

At 9:29 pm, the BOD moved into Executive Session.

*A motion was made to move forward with a Special BOD Meeting on Monday, May 9th at 7:00 pm to consider the dismissal of the member discussed in the Executive Session by Dawn Helton, Second by Micky Grodski. Motion carries with 1 abstention.

At 10:36 pm, the BOD moved out of Executive Session.

With no other business the meeting is adjourned for the night at 10:52 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary