

In attendance:

Gerri Kirkhum	Gary Frame	Rory Sturm	Judy Frame
Linda Winger	Carol Butler	Lynnette Boyd	

Meeting called to order by President Rory Sturm at 7:02 p.m.

Mike Manzelli could not attend the meeting.

President's Report:

1. Approval of the previous BOD minutes.

*A motion was made to approve the BOD minutes by Gary, Second by Gerri. Motion carries.

2. Rory has contacted a company to give us ideas for fundraisers.

3. We should look at getting someone who can help us get grants written up, but it would increase our administrative expense costs.

4. Honeywell is building a new building down at Walthall.

5. We need to learn how to work together better for the improvement of the squad.

End of Report

Chief's Report:

1. If you come in and mark up a crew, let the Operations Officer know.

End of Report

Membership Report:

1. No new members to be presented tonight for Probationary Membership status.

2. One new Probationary Member to be presented tonight for Full Membership status:

a. Aaron Balderson

*A motion was made to move him forward to Membership, by Lynnette, Second by Gary. Motion carries.

3. Sebastien Dorazio has submitted notification that he is changing his membership status to a Reserve Member.

4. Jeff Henderson submitted a request for a Leave of Absence due to schooling.

*A motion was made to allow a Leave Of Absence for the requested four months, by Linda, Second by Lynnette. Motion carries.

5. Matthew Davis will be coming up from the Junior Squad. Rory gave him the information for applying with the Senior Squad.

6. Linda will review the Probationary Members that haven't been pulling their required duty hours. She will create a list of those members who should receive letters of dismissal from the squad.

End of Report

Finance Committee's Report:

1. We received the Altria Grant funds of \$39,621 for the two new Zolls.
2. Charlie and Gary came to the Finance Committee Meeting to request additional funds for Bingo.
 - a. The Committee authorized up to \$500 for cables, fans, extension cords, locks and a cooler.
 - b. Charlie spent approximately \$550, but was going to be returning some of the items.
3. For the Convention this year, Carol will be getting \$3500 in prepaid gift cards from Wells Fargo instead of sending signed checks.
 - a. There are supposed to be no fees on the gift cards.
4. Gerri sent a letter to Chip Thompkins (We Think in Ink) to request information (statistics) which shows a better return on the investment of a higher dollar mailer.
 - a. It will be \$4,100 for 8,000 mailers that are all the same type and message from We Think in Ink.
 - b. It will be \$4,294 for 8,000 mailers which sends out three separate messages for those who donated for the last two years, who donated only in 2010, and who haven't donated in the last two years from We Think in Ink.
 - i. A list of donators would need to be provided to Chip by September 9th.
 - ii. Postage would be \$16 ½ cents per mailer.
 - c. It will be \$3,520 for 8,000 mailers that are all the same type and message from Concepts Direct.
 - i. Postage is included in their quote.
 - d. It will be \$3,920 for 8,000 mailers that are all the same type and message from Choice Marketing.
5. Charlie and Chris did not come to the Finance Committee Meeting with any additional information for their proposed Fun Day.

At this time the BOD moves into Executive session.

*A motion was made to go with the quote, from We Think in Ink, if they give us the three separate letters for \$4,100 or if that price isn't met we will go with the \$3,520, from Concepts Direct, by Gary, Second by Lynnette. Motion carries.

- a. Rory will contact Chip Thompkins to see if they will accept the \$4,100 and will notify the BOD by e-mail on Chip's answer.

At this time the BOD moves back into regular session.

6. The Financial Committee reviewed the budget for the squad and found 10 checks were missing from the accounting system.
 - a. So far 8 of those checks have been identified and 2 are still outstanding.
 - b. The budget review did not include those 10 checks.
 - c. A couple of departments are over budget already for the year.
 - d. Linda brought up that the squad can't buy anymore copy paper because the office supply budget is over by about \$400.

*A motion was made to move \$1,000 from the Fall Fund Raising Budget to the Office Supply Budget, by Linda, Second by Lynette. Motion carries.

- a. Linda will go to Office Max and pick up a case of copy paper.

End of Report

V.P. Report:

1. The RSAF Grant request is due by September 15, 2011.

*A motion was made to request 4 new stair chairs on the grant, by Lynette, Second by Gary. Motion carries.

*A motion was made to write a grant request applying for a new ambulance to replace 521, by Lynette, Second by Judy. Motion carries.

End of Report

Treasurer's Report:

1. Carol is still trying to set up a meeting with Pam (bookkeeper) to settle on where some items should be falling in the accounting system (expense classifications).
2. Carol is having some problems with the conversion from Wachovia to Wells Fargo accounts.
3. Bingo passes are 15 one day passes and 6 vendor passes for free.
 - a. It is \$45 for another 15 one day passes.
 - b. Rory will call to see if we can get a better deal on the tickets and will let Carol know.
4. Gerri requested a current list of Member phone numbers to call for Bingo assistance.
5. Bingo uniforms will be any BBVRS shirt.
6. Tickets can be obtained at the gate by contacting Carol.
7. The audit came back clean. The auditor suggested we find bank accounts where we get a better return on our money.
8. Carol will create an invoice to send to the Junior Squad for money they owe the Senior Squad.

End of Report

No Secretary's Report

Board Members @ Large Report:

1. Judy needs a check for \$500 to place hotel deposit on the room for Installation.
2. District 3 Meeting was held on August 13th.
 - a. For the Convention this year, enter into the west end of the building.
 - b. The seminars will begin on Tuesday.
 - c. The next BOG will be in Richmond at the Koger Center in 2012.
 - d. The next District 3 Meeting will be held on November 5th at Manchester.
 - e. Cora Fearnow is the District 3 Junior Representative.

Old Business:

1. We have to pay \$450.09 to satisfy and terminate the lease on the old copier. We have to pay before we can send the copier back.
2. Linda will call to see what the purchase price would be on the copier and if they will let us purchase it for \$1000.
3. The Comptroller is to handle all the funds for the vending machine so we will be following the proper procedure.

No New Business

*A motion was made to adjourn the meeting by Lynnette, Second by Gary. Motion carries

With no other business the meeting is adjourned for the night at 10:16 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary