

In attendance:

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|-------------|---------------|---------------|-------------|------------|
| Dawn Helton | Gary Frame | Linda Winger | Chuck Mayle | John Olson |
| Bill Mangum | Mike Manzelli | Lynnette Boyd | | |

Meeting called to order by President Gary Frame at 7:06 p.m.

President's Report:

1. Gary thanked the departing BOD members for their help and support during 2013.
2. Gary welcomed Lynnette as a new BOD member for 2014.
3. Gary asked for the 2014 BOD to work together in helping move the squad forward in a positive manner.
4. Gary has not received any Finance Committee Meeting Minutes during 2013.
5. We need to find ways to improve our member recruitment and retention.
6. The Auxiliary is looking at some type of gift to mark our 60th Anniversary to be given sometime during the first quarter of 2014.
7. We don't have any financial reports or a final budget printed because Rory is on vacation.
 - a. Dawn did a final review of the changes to the Budget.

*A motion was made to present the last Budget reviewed at the November BOD Meeting with the suggested changes to the Membership at their January meeting by Mike, Second by John. Motion carries.

Chief's Report:

1. Our attorney reviewed the state laws and deemed we would be difficult to defend for any problems that happened as a result of offering a free alcoholic drink ticket at our Installation.
 - a. The lawyer will be sending a letter to the squad for our records.
2. In order to prevent further delay getting our new stretchers ordered, in use and to follow through with the stretcher committee's recommendation and member's approval, Mike isn't contacting the stretcher vendor to bring in any stretchers for review.

*A motion was made to move forward with ordering the 5 new stretchers specified in the Cameron Foundation Grant by Bill, Second by Mike. Motion carries with 2 abstaining.

3. Mike will follow up on whether the sale of 519 by Mike Fajna to a company violates our grant stipulations or any other restrictions.
4. Mike will look into getting our old 523 and 528 units sold (possibly to the same company Mike Fajna sold 519 to).
5. Our lawyer reviewed the documentation and policy from our insurance company and recommends we don't let the company change our liability insurance, but leave the policy with our May renewal.
 - a. They also suggested we look at finding a new insurance company, which Mike and John will look into.

6. FRV 514 needs a new transmission which will cost about \$2,700.
 - a. Mike suggests we strip and scrap 514 and possibly looking at getting one donated or with a Hybrid Fuel Grant (see November motion in BOD minutes).
7. We need an extension cord for the 2nd bay at South Station to replace the cord CFD ran over and broke so CFD won't keep unplugging the BBVRS ambulance.
 - a. Chuck will go to Lowe's to purchase the extension cord.
8. John Styer will look for any equipment and supplies on our ambulances to start preparations for our upcoming inspection.
 - a. We should find out in January when the inspection is scheduled for.
9. Mike is in the final discussion phase with Dr. Joanne LaPetina about becoming our next OMD.

Membership Report:

1. No new or probationary members to bring forward.

V.P. Report:

1. We received a quote from Andrews Barwick & Lee for \$5,850 to be our new auditor.
 - a. We are also looking at other auditors and for a new bookkeeper.
2. We have a grant due 1/10/14 for new computers and a mount for the QRV but we still need the breakdown of the funds from the County.

No Treasurer's Report:

Secretary's Report:

1. Linda to provide final hours to the Installation Committee and anyone with over 10,000 hours to Chuck.
2. Linda thanked Gary for the work he did as President in 2013.

No Board Members @ Large Report:

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the November BOD Minutes by Dawn, Second by Chuck. Motion carries.

2. Rory still needs to reduce the phone system at North Base to 1 line.
3. Rory still needs to turn over the website to BBVRS to ensure we don't have a repeat of issues maintaining our own website by January 2014.
4. Mike will follow up and get the parking lights at North Station cut back to a minimum amount.

New Business Report:

1. We received a quote for \$1,000 to trim the big tree at Main Base from Ken Skrepenski.
*A motion was made to accept that quote for tree trimming by Dawn, Second by Mike. Motion carries.
2. We received a \$500 check from Estes for a stand-by and \$300 in gifts to give out at Installation.
3. We received a quote covering various repairs at South Base for \$10,500 from Mike Fajna.
4. Chuck will get 24 \$10 Wawa gift cards to give out at the Membership Meeting in 2014.
5. We need to add a 2nd training truck on a night shift to expand training for people not available during the day.

*A motion was made to adjourn the meeting by Mike, Second by John. Motion carries.

With no other business the meeting is adjourned for the night at 8:48 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary