

In attendance:

John Olson	Linda Winger	Ryan Martinette	Lynnette Boyd	Dawn Helton
John Styer	Judy Frame	Bill Mangum		

Meeting called to order by the President, John Olson at 7:00 p.m.

President's Report:

1. John Olson asked for a moment of silence in honor of Gary Frame.
2. John Olson invited Chief McKay to our meeting to discuss our questions regarding the Memorandum of Understanding.
  - a. The .5% is a part of the 2 ½% already being withheld.
  - b. Chief McKay will change the verbiage regarding the .5% and dual agency discipline section to prevent a conflict with our by-laws.
  - c. The staffing section is a preferred but not hard written requirement.
  - d. Chief McKay will bring up at the next EMSAC meeting our idea on having an AIC at the football game standby's instead of a unit.
3. The lease for North Base is moving forward.
  - a. CPD wants the station cleaned out for any of our stuff.
4. The Verizon cable that caused problems at South Base was installed in 2003, so they are saying we're past the statute of limitations to get reimbursed and denied the claim.
  - a. John Olson will try to request some type of refund from a moral side of business.
5. We have decided to drop the funding for the VOLSAP program since there hasn't been any further interest and currently inactive members are the only ones in the program.
6. We should do our usual Spring fund raiser and drop the Fall fund raiser because the money received may not cover the cost.
7. The plans for our February 2016 OEMS inspection still need to be handled.
8. John Olson will download the Infection Control Policy and give it to Ryan Martinette.
9. The 2016 County tax form will be signed and ready for the January Membership meeting.
10. The Budget should be ready to present at the January Membership meeting.
11. The bricks for the 7 charter members and the life members needs to be finalized.

Chief's Report:

1. Unit 526 had the modem replaced.
2. Unit 523 went to the radio ship on the 16<sup>th</sup> to completely replace the radio.
3. Appointed Officers:
  - a. Training – Carol Butler
  - b. Night Ops – Johnathan Hughes
  - c. Weekend Ops - Open
  - d. Supply – Stan Orchel
  - e. Equipment – Open

- f. Communications – Open
- g. Transportation – Open

Membership Report:

1. There are 2 people to be presented tonight for Regular Probationary Membership status:
  - a. April Lane
  - b. Benjamin Robin

\*A motion was made to present both people to Membership by Linda Winger, Second by Lynnette Boyd. Motion carries.

2. Sandra Epps resigned her membership.
3. The BOD discussed Kim Whitt's medical LOA request.

\*A motion was made to accept Kim Whitt's medical LOA request by Dawn Helton, Second by Lynnette Boyd.

4. The BOD went into an Executive Session to discuss Willie Hicks.

\*A motion was made to dismiss Willie Hicks from BBVRS with prejudice as a Life Member and banning him from squad property or events by Linda Winger, Second by Dawn Helton. Motion carries and the Secretary will notify him.

V.P. Report:

1. We have about 5 new people coming through the system for membership.
2. Our OMD, Dr. Lapetina will be the guest speaker at installation to discuss new trends and challenges in EMS.
3. Bubby Bish will be our installer and Dave Tesh will be our MC at Installation.
4. The letters were mailed to our Life Members and guests for Installation.
5. We've received an electronic copy of our audit and Tammy the bookkeeper is doing a final review of the report before sending it in.
6. The BOD was presented with the Budget for final review/revisions and discussion.

\*A motion was made to approve the Budget and present it at the January Membership Meeting by Judy Frame, Second by Lynnette Boyd. Motion carries.

No Treasurer's Report:

Secretary's Report:

1. The use of the new scheduling software dropped drastically in December.
  - a. We need to better utilize the software since it's already paid for.
2. The hours for December were extremely low.

Old Business Report:

1. The November BOD Meeting minutes were approved as written.

2. We'll be putting the new X-series Zoll in South Base's common area for people to do some hands on refresher training.
3. The new TV at South Base has really low sound quality.

New Business Report:

\*A motion was made to purchase 24 \$25 Wawa gift cards to hand out at each Membership Meeting to hand out by Lynnette Boyd, Second by Dawn Helton. Motion carries.

\*A motion was made to continue with the quarterly member incentive program we started in 2015 with a limit of \$125 reimbursement by Linda Winger, Second by Dawn Helton. Motion carries.

New 2016 President Report:

1. Ryan wants meeting agendas items submitted for a final agenda before each meeting.
  - a. He'll provide the Secretary with an agenda template to use and send out to the officers.
2. Ryan wants to create a strategic plan for officers and operations plan which will coordinate with the strategic plan.
3. Ryan wants to discuss and review the By-Laws on a cycled basis which may include shifting some responsibilities of officers.
  - a. Each BOD Member needs to start reviewing sections of the By-Laws to discuss, starting with Articles 3 & 4.
4. Ryan wants all the BOD Members to prepare a mission statement, values statement for the organization, vision statement and each officer's goals/strategies for their position.
5. Appointed Officers:
  - a. Uniforms – Chuck Mayle
  - b. Comptroller – Linda Winger
  - c. Chaplain – Open
  - d. Safety Officer – Open
  - e. Building & Grounds – Open
  - f. Publicity – Open
  - g. Parliamentarian – Gerri Kirkhum

With no other business the meeting is adjourned for the night at 10:40 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary