

BOD Meeting Minutes 27 December 2016

Meeting called to Order by Ryan Martinette at 1927

Board Members Present: Ryan Martinette, Dawn Helton, Beth Austin, Linda Winger, Cora Fearnow, Judy Frame, Micky Grodski, Jim Jones, Mike Manzelli

Other Members Present: Mitchell Pei, Gerri Kirkhum, Johnathan Hughes

1. Ryan thanked all the board members (past and current) for their contributions in furthering our agency and making it a better place.
2. November BOD Minutes approved as corrected.

Old Business

1. Building & Grounds
 - a) Lighting at Main Base has been replaced.
 - b) New building signs are on hold and should be installed during the first week of January.
 - c) Heat at RB3 has been fixed.
 - d) New drop cords for the ambulances have been installed at RB3.
 - e) Linda asked to have the fuel pump regulator fixed at main and the tank box is full of water and needs to be drained.
 - I. Mike Manzelli to fix regulator and have excess fuel skimmed off top of water and drain remaining water.
2. Training
 - a) New projector screen to be installed.
 - b) New tables and chairs to be delivered on Jan 6.
3. One Camera has been installed at South Station.
4. Another building cleanout will be scheduled for March.

Reports

President

1. Ryan wants updates on the status of the new EMT's precepting with the county.
 - a. Divya rode 2 shifts with Station 17.
 - b. Morgan's preception has been postponed.
 - c. Denise's preception has been postponed due to LOA.
 - d. Mitchell to start in January.
 - e. Ashley has contacted Station 3 and has not received a response back.
2. Installation is Jan 28th
 - a. Dawn will get a list of attendees to Judy.
3. Mark Black, Sr's Memorial Service will be 12/29 from 1830-2100.
 - a. Ryan will welcome everyone.
 - b. Auxiliary will be providing light refreshments for everyone.
 - c. In the event of a squad member's death, the squad should assign a liaison to handle any and all needs of the family.

Vice President

1. Tickets for Installation are on sale
 - a. \$15 for single/\$25 for couple/\$45 for additional guests.

- b. Judy, Micky and Beth will be selling tickets.
2. Chester Christmas Parade was a blast.
 - a. Had many participants this year and would like to have more for next year.
3. New Member Orientation will be held on Jan 21 at 0930.
4. Finance Committee is reviewing contracts.
5. Dawn & Cora met to go over QuickBooks.

Secretary

1. New copier machine was delivered, however due to some technical difficulties, they will be back on 12/29 to complete the installation.
2. Denise Hairfield asked for a 6-month medical leave of absence.
 - a. BOD granted LOA with a review every 90 days.
3. Jamie Rivera and Joi Hepler resigned from the squad.
4. Mailboxes need to be downsized as we don't use a majority of them anymore.
5. Ryan will write another letter to Lowes and fax it over to update the approved members on it.

Treasurer

1. Financials reviewed and all bills paid to date.
2. Keys were turned over to Cora.

Chief

1. CPR class has been placed on the schedule and website.
2. EMSAC meetings have been placed on the schedule and website.
3. Tracie Ashley is interested in reengaging in the squad.
 - a. Needs to complete HIPAA.
4. Linda spoke with Dave Tesh and was able to get FD21's submitted for certain members that required it.
5. Mustafa completed IS-100.
6. Hours are down just a little bit for the month of December.
 - a. Linda pulling a lot more duty hours.
 - b. Christmas Day coverage for the county went well.
7. No members on the low hours list.
 - a. We'll have a few members coming up for full membership in the next 2 months.

Board Members At Large: No reports given by Judy, Micky or Cora.

Auxiliary:

1. Next picture shoot will be March 26th, time TBD.

New Business

1. Article II of the By-Laws update passed.
2. By-Laws III & IV are being worked on as well.
 - a. Will be reviewed at the Jan BOD Meeting.
3. Ryan is still working on the Firearms Policy.
 - a. Ryan wanted BOD's input as to how the policy should be written.
 - i. Draft to be presented at the Jan BOD meeting.
4. Ryan would like to ask the membership to make the following people Honorary Members:
 - a. Millie Olson

- b. Donna Neuber
 - c. Ian Hairfield
 - d. Gene Zega
 - e. Evelyn Kessler
 - i. BOD voted to present to the membership for approval.
5. Gerri came to the BOD to ask about the Life Membership status of Vernon Barnes, Sr.
- a. Due to non-reporting of hours before 1980 the question arose as to whether he was entitled to Life Membership or not.
 - b. Beth will review old files to see if any information can be obtained as to whether he met the 120 month requirement.
6. Linda failed to update the By-Law change on the website for Elections to show voting hours end at 7pm and not 8pm.
7. New Appointment of Offices for President:
- a. Building and Grounds – Jim Jones
 - b. Security – Pranay Nuvvula
 - c. Parliamentarian – Gerri Kirkhum
 - d. Publicity – Kim Fritz
 - e. Health and Safety – Anna Wright
 - f. Chaplin – Ron Wright
 - g. Comptroller – open
 - h. Uniforms – Chuck Mayle
8. New Appointment of Offices for Chief:
- a. Day Operations – open
 - b. Night Operations – Johnathan Hughes
 - c. Weekend Operations – Kim Whitt
 - d. Transportation – Chuck Mayle
 - e. Training – Johnathan Hughes
 - f. Communications – Mike Manzelli
 - g. Equipment – Mike Manzelli
 - h. Supply – Stan Orchel
 - i. ALS Supervisor – Susan Lowe

*with the review of By-Laws III & IV, some of these roles may change.

With no further business to be discussed, the meeting was adjourned at 2134.

Submitted for your approval,
Beth Austin
BBVRS Secretary