

In attendance:

Gary Frame
Gerri Kirkhum
Valeta Daniels

Carol Butler
Chuck Mayle
Jesse Overstreet

Judy Frame
Linda Winger

Meeting called to order by President Gary Frame at 7:03 p.m.

President's Report:

1. We should be ready for the inspection due Friday. Dr. Christiansen coming by to sign the OMD Agreement.
2. We are trying to find the sales receipts from the company we bought Bingo supplies from last year for the Bingo Annual Report.
3. Gary told us to try the new telephone entry codes he emailed and to let him know if there any problems.
4. Adam Bennett has obtained several estimates on the bay heater for Main Base due to problems with the pilot light going out. There is not a gas leak (we have no paperwork from any company called out to repair heater stating there is a gas leak). He did not go to the Finance Committee first due to work schedule constraints.
5. Chesterfield is delaying the upload of call sheet software upgrade due to the software not being completed yet.
6. TSU and Ed Custer will be coming Tuesday night to take membership pictures for ID's.
7. There will be an ambulance committee meeting Saturday @ 17:30.
8. During this past Saturday, an orientation class (held by Rory Sturm) was held for probationary members and only 1 person attended.

End of Report

Chief's Report:

1. Chuck is setting up a program so new probationary members will be have a mentor and will have a mandated orientation class.
2. New probationary members are filling out a form with their contact information and hours of availability. Chuck is giving a copy of the form to the Day, Night, and Weekend Operation Officers so they will know when they are available.
3. We need to contact Regular Members who are not pulling duty on a regular basis.
4. Chuck wants to hand out a \$20 WaWa card at each Membership Meeting as a form of incentive and retention. You must be present to win the drawing.

*A motion was made to purchase a \$20 WaWa card to give away at each Membership Meeting by Chuck, Second by Valeta. Motion carries.

Chief's Report Continued:

5. Linda to send out a memo to all members letting them know about the gift card. A memo will also be sent out requesting ideas for grant items.
6. Chuck asked Tom Owens to teach an EVOC class soon. Jason DePhillips will draft a memo for Linda to forward to all members requesting interest in the class.
7. As part of the new training clearance, JR members 18-21 years old will have to get hand scans before being cleared as an AIC. This is due to the patient care responsibility of an AIC.

End of Report

Treasurer's Report (See Separate Report):

1. There was \$70K transferred into the money market account to draw interest.
2. There is \$40K in checking account.
3. Pam to get with Rory. She lost some of the reconciliations.
4. We will be using Sandy as the auditor again this year.

End of Report

Membership Report:

1. Two new members to be presented tonight for Probationary Membership:
 - a. Shannon Southard
 - b. Joseph Kaufhold

*A motion was made to move forward to Probationary Membership by Jesse, Second by Chuck. Motion carries.

2. Micki Grodski will be going to Ray George's EMT class and Valeta will be going to JTCC EMT class to try to recruit some new members.

End of Report

Secretary's Report:

1. Beth Austin submitted a letter requesting a LOA due to medical reasons.

*A motion was made to approve Beth's LOA request by Chuck, Second by Jesse. Motion carries.

2. Michael Manzelli submitted a verbal request for a LOA due to personal reasons.

*A motion was made to approve Mike's LOA request by Carol, Second by Chuck. Motion carries.

Secretary's Report Continued:

3. A request was sent out for members to complete a request of information form. This is giving their address, phone numbers, etc. They are to specify what information they don't want published. The information will be used to create an internal contact list. The forms will be put in the member's files when the contact list is completed.

End of Report

Finance Committee's Report:

1. Money was set aside to purchase new suction units and jump bags for the ambulances. Chris Craft already ordered 3 new suction units (these will be used during audit). We still need 4 more suction units. The old ones can't be repaired.
 2. The committee will review the money left after the purchase of the suction units to determine what is left for purchasing the jump bags.
- *A suggestion was made to forward the Finance Committee's recommendation to purchase new jump bags and suction units. All were in favor of moving the recommendation forward.
3. We will be retaining the services of the same company that did our donation mailers last year.
 4. Richard Harrison to look into whether PayPal gets 10% - 12% of money processed through them.
 5. Valeta to research if the local Credit Union's fees are cheaper than the local banks.
 6. The grant was submitted for 2 Auto Pulses and 4 boxes of Life Bands for them.
 7. A letter of intent was submitted for the John Randolph grant request.
 8. The Finance Committee recommends buying a new drink/snack machine for Main Base. This will be restocked by us with the money received going towards restocking food and drinks. A suggestion was made and agreed with to request the funds to purchase the machine from the Auxilliary.

End of Report

No V.P. Report

No Old Business

New Business:

1. Rory Sturm purchased the BBVRS.net Domain Name.
2. The roof guy should be out this week to look at the roof on Main Base.

New Business Continued:

3. Alex Corbin was asked to step out of the room. A letter was submitted by Michael Ny and Aaron Balderson to recommend Alex Corbin as a candidate for AIC. He must be cleared by Jason DePhillips once he completes the required calls.

*A motion was made to recommend Alex Corbin as an AIC candidate by Jesse, Second by Valeta. Votes: 1 Abstained, remaining approved. Motion carries.

At this time the BOD goes into Executive Session

With no other business the meeting is adjourned for the night at 9:20 p.m..

Submitted for your approval,

Linda Winger
BBVRS Secretary