

In attendance:

Dawn Helton	Gary Frame	Linda Winger	Chuck Mayle	John Olson
Rory Sturm	Mike Manzelli	Lynnette Boyd		

Meeting called to order by President John Olson at 7:01 p.m.

President's Report:

1. We are waiting for the Lowe's credit cards for the new 2014 officers.
2. John Olson will pay for the website hosting with bank card to put it in squad's name.
3. Our VAVRS Report is due on March 1, 2014.
4. John Olson will attend the Spring BOG.
5. John Olson has written a draft letter for the Spring Fund Raiser for review and any changes.
6. The Auxiliary will provide the food at the District 3 Meeting hosted at North Station.
7. John Olson wants the combinations on all the file cabinets in the office.

Chief's Report:

1. The new stretchers are in and will be placed on the units after doing an in-service training at the March Membership Meeting.
2. Our inspection was completed and we were issued our ambulance permits and agency permit.
 - a. Mike thanked John Styer and Beth Austin for the prep work they did on the ambulances.
3. There were 13 meal reimbursements in December for \$120.17 and 27 meal reimbursements in January for \$285.81.
4. The generator at South Base is a residential grade generator but big enough to provide service for the station, however the gas line isn't large enough to provide the proper gas supply.
 - a. The meter has to be changed since that wasn't done correctly when the generator was installed and will be about \$650.
 - b. It is going to cost the squad about \$850 to correct the gas line at South Base and pull the proper permits.

*A motion was made to approve up to \$2,000 to correct the generator installation issues by Rory, Second by Chuck. Motion carries.

Membership Report:

1. One person to be presented tonight for Probationary Membership status:
 - a. Shawn Barker.

*A motion was made to move him forward to the Membership by Dawn, Second by Lynnette. Motion carries.

2. Mike McMicken was dismissed without prejudice.
3. Bill Cavalier was dismissed without prejudice.

V.P. Report:

1. The Finance Committee met and reviewed the investment presentation from Wells Fargo.
 - a. They suggested investing \$10k a month for 5 months with \$5k in low risk funds and \$5k in medium risk funds.
 - b. Dawn will get other presentation from BB&T and SunTrust to review.
2. Dawn met with the company representative we used for our previous fund raiser.
 - a. We hope to get out the Spring Fund Raiser the last week of March or first week of April.
 - b. We need to make sure we process all the donations made with a credit card.
 - c. It will cost about \$7,774 for 34,000 mailers and \$4,080 for the postage.
3. We received a letter from our bookkeeper stating the findings from our audit.
4. The VPHIV Grant has been approved for \$17,678.22 to purchase new computer equipment.
5. The next grant is due on March 15th for recruitment and retention.
6. The Cameron Foundation Grant is due May 15th and we are looking for suggestions on items to request on that grant.
7. Rory will look into following up on a possible Hybrid Fuel Grant for a new SUV.
8. Although the Finance Committee recommended we pay off our ambulance loan of \$37k, we will only be applying the previously agreed on \$12,500 from the sale of the old ambulances.
 - a. The squad needs to build credit by paying on the loan so we don't have trouble in the future if we need to secure a loan.

Treasurer's Report:

1. Mike is still waiting for a call from the auditor to finish our audit.
2. We are looking into whether we hire a bingo manager if we do the bingo tent this year.
3. We had a high gas bill at North Base and need to look into how we can reduce that cost.

Secretary's Report:

1. Linda made updates to our agency members on OEMS to eliminate members no longer with the squad.
2. There are two boxes of old training files in the office that were incorrectly labeled as Secretary's files.
3. Linda will be updating the squad's contact list and looking for any updates.

Board Members @ Large Report:

1. We need 4 more door cards for Southside Regional to replace the lost ones.
 - a. They will probably cost \$25 each.
 - b. We need to find a better way to secure the cards.
2. The new Zoll batteries are working well.
3. The May training on documentation will be a mandatory class.

4. We acknowledged Gary Frame's 30 years of service.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the January BOD Minutes as written by Gary, Second by Chuck. Motion carries.

2. Rory still needs to reduce the phone system at North Base to 1 line.
3. John will provide the verbiage for the Death Benefits Policy letter to go to the membership.
4. Mike will follow up and get the parking lights at North Station cut back to a minimum amount.
5. Mike will file a police report for the missing utility trailer.

New Business Report:

1. We will look into setting up a natural gas grill at South Base.
 - a. Need to make sure that is coordinated with the gas line change for the generator.
2. We want to do something to celebrate the squad's 60th anniversary.

*A motion was made to adjourn the meeting by Mike, Second by Chuck. Motion carries.

With no other business the meeting is adjourned for the night at 9:15 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary