

BOD Members Present: Ryan Martinette, Dawn Helton, Beth Austin, Cora Fearnow, Linda Winger, Jim Jones, Michael Manzelli, Judy Frame

Other Members Present: Mitchell Pei, Morgan Kimmel, Pranay Nuvvala, Johnathan Hughes

The meeting was called to order at 1900 by President, Ryan Martinette.

Old Business

1. Dave Pulumbo contacted Ryan about the brick pavers. There is an additional \$438.00 needed to complete the project. After discussing, BOD recommended presenting to membership for final decision.

New Business

1. Ryan received some feedback regarding the firearms policy.
 - a. Ryan will make changes and present to the membership for a vote as a permanent rule.
2. The Filmworkers Union would like to use the training room for their meeting on Monday, March 6th.
 - a. Ryan would like to create a short-term usage agreement with them that would include issuing them a door code to the building. After discussing, the BOD decided against this. Judy will stand in as the representative for the squad and Gerri or Ron will be alternates, if Judy can't make it.
3. Ryan presented his strategic planning model to the BOD.
 - a. Everyone will need to work together to create policies for the model.

Reports

President

1. Ryan presented changes to By-Laws III & IV regarding the organizational structure of the squad.
 - a. After discussion, Ryan will continue to work structure model to include the revisions from the BOD.
2. Ryan presented to BOD how the County Awards Process works.
 - a. Ryan's goal is to see us get Rescue Squad of the Year.
 - b. Ryan will send the process out to the BOD.
 - c. Anyone can make nominations and send to the BOD.
3. The position description for AIC has been completed.
 - a. After review from the BOD, Ryan needs to make a few tweaks and bring back to the BOD in March.

Vice President

1. Dawn received 0 grant requests from members but did receive an email from Mike Manzelli asking for an extension until after the BOD meeting. After discussing, the BOD decided to let the RSAF grant cycle pass and work on obtaining the John Randolph and Cameron Foundation Grants.
2. Our paper audit had not been sent to the county so the county held our 4 for Life funds and county contributions.
3. Our audit is due to the county by September 1st. We will have our audit completed and turned in on time in the future so that funds are not held.
4. Dawn and Cora will be meeting with Tammy (auditor) on 3/10 @ 1430.
5. Spring BOG meeting will be held in Roanoke on 4/1/17.

Membership

1. Dawn presented Scott Clark to the BOD for probationary membership. Scott has completed his paramedic and has all other certifications (AMLS, PHTLS, PALS, EVOC)
 - a. Mike Manzelli made a motion to move Scott forward to the membership. Jim Jones 2nd. Motion passes.
2. Mitchell Pei is to be presented for full membership at the March membership meeting.
 - a. Linda made a motion to move forward with the presentation. Mike 2nd. Motion passes.
3. Orientation class attendance was minimal. Only 2 of the 14 prospects were present (2 were in a car accident, 1 was working and 1 was in CPR class). BOD discussed making this class mandatory in order to gain membership into the squad. Another class will be held soon.

Hours

1. The following members have low hours for the month of January:
 - a. John Lushbaugh
 - b. Tracie Ashley
 - c. Kayla Gonzalez
 - d. Caitlin Hall
 - e. April Lane

*Motion was made by Linda Winger to send Letters of Dismissal to John Lushbaugh and Tracie Ashley due to lack of hours. 2nd by Mike Manzelli. After discussion, motion carries.

Secretary

No report

Chief

1. Shift coverage seems to have plateaued among members.
2. We have seen an increase in released AIC's but are still in need of drivers for the agency.

Treasurer

1. Financials were reviewed and all bills were paid to date.

Board Members at Large

Jim

1. Jim had a guy look at the roof on main and south. A small caliber hole was found in the roof at south station and needs to be repaired.
2. Jim is having the gutters cleaned at south station. It will cost \$250.00.
3. Jim will speak to the previous guy we used to get the sidewalks at south station power washed.

Mike

1. The new 525 has been lettered.
2. The old 525 will be heading to the shop on Monday to have the radio's uninstalled.
3. 526 has a blown motor in it and will cost \$19k to repair.
 - a. After discussion from the BOD, Judy will be going to the Auxiliary to ask if they can contribute at least half of the cost for the repair.
4. 526 will eventually become the standby truck.
 - a. Will be rotated into rolling fleet 1 week every 3 weeks after repair is completed.

Judy

1. Judy would like to meet with Ryan and Dawn to discuss expectations of the scholarship committee.
2. Judy presented a question from the Auxiliary to the BOD regarding the renovations: Will propane be a cheaper alternative than gas? After discussion with Mike, the answer was no.
3. Judy needs contact information from Ryan for Capital Improvements.
4. The next picture shoot will be 3/26 from 1100 to 1500.

Training

1. Johnathan has expressed interest in attending ALS class.
 - a. BOD held a discussion on the time commitment and budget cost questions (lump sum payment vs monthly payments.)
 - b. Johnathan is to submit billing dates to BOD.
2. Anna needs 2 more priority 1 calls to complete driver preception.
3. Johnathan has been cleared as a driver.
4. CPR class will be held on 3/19 @ 1400.
5. EPC class will be held on April 29th & 30th from 0800-1700.

With nothing further, the meeting was adjourned at 2258.

Submitted for your review,
Beth Austin
BBVRS Secretary