

In attendance:

Dawn Helton	Lynnette Boyd	Linda Winger	Chuck Mayle	John Olson
Paula Craft	John Styer	Micky Grodski		

Meeting called to order by President, John Olson at 7:08 p.m.

President's Report:

1. Dave Palumbo presented a request for money (no more than \$1,500) to cover a painted memorial portrait of Pat Mason, who died in 1981 while on duty for BBVRS, to hang in the Eanes Pitman Building. (Request to be presented to Membership)
2. Dave also asked how we wanted the 20 bricks the squad purchased previously to be used.
 - a. Each brick holds about 3 names and can purchase additional bricks for \$100.
 - b. We can also exchange for an 8x8 brick which holds 6 names each and additional bricks can be purchased for \$150.
 - c. The BOD discussed putting all the Life Members on the bricks, which are about 88 members.
3. Ryan Martinette gave an update on the status of the new door security system.
 - a. Many issues with server, problems with how the job was spec'd out like not having correct number of locks needed, being asked to possibly add more locks for office and supply room, etc.
 - b. Also asked about adding cameras to the outside of Main and South stations (\$5k for both).
 - c. Drafted an Acceptable Use Policy for the security system and will ask the BOD to approve and present to Membership.
 - d. BOD needs to decide who to have investigate any security issues.
 - e. Kevin Helton will look into getting a static IP address.
 - f. We need a technician from Comcast to look at the lines at South Base.
 - g. Ryan needs to get a server ID for the security system.
4. At the EMSAC Meeting, Chief Sacra met with John Olson regarding BBVRS still not pulling enough hours and wants to know what we are going to do to improve.
5. Millie Bishop gave us the Revenue Recovery amounts for Oct - Dec.
6. John Olson discussed the \$1,900 IRS tax bill for late 990 filing with our previous auditors and they filed a form 843 which should take care of the issue.
7. Seacom worked on the new phones and John Olson investigated the old County number we were still being billed to get it corrected.
8. John Olson wants to make sure we are spending all the 4 for Life funds required.
9. John Olson sent the County the list of authorized members for the personal property tax discount.
10. We hope to work on the Spring Mailer in February so it can get out in March.
11. We have current signed responsibility forms for any member with a squad credit or Sam's card.
12. We need to start requesting mail to come to the officer position and not a specific member's name like President instead of John Olson.

13. Installation went well and the President thanked Chuck, Lynnette and the Installation Committee for their work.
14. We are waiting to hear the final word from Dupont regarding the North Base lease.
15. Gary Frame will look into other contractors for the sprinkler system at North Base.

Chief's Report:

1. We are doing well on getting the PCR's turned in.
 2. The bay door at South is fixed and working again.
 3. The supply room has been moved to the ladies bunk room at Main Base.
 4. We need to make crews more accountable for putting their people into Telestaff so the County knows how to allocate manpower better.
 5. John Styer is still looking into the sale of 522 & 514 with a broker, but he's been out sick.
- *A motion was made to let Kevin Helton take over the "as is" sale of 514 & 522 for a fee negotiated by Kevin Helton and John Olson by Chuck, Second by Micky. Motions carries with 1 opposed.

Membership Report:

1. Nobody to be presented tonight for Regular or Probationary Membership status.
 2. Nancy McMicken was notified of pending dismissal and has started riding again.
- *A motion was made to give Nancy McMicken a 90 day grace period, providing she continues to pull her required hours by Chuck, Second by Dawn. Motion carries and Secretary will notify her.

V.P. Report:

1. The Finance Committee had their meeting and discussed a security system for the office and supply room doors and security cameras (4 at Main & South).
- *A motion was made to approve 8 external cameras (4 at Main & 4 at South) which will be tied into the security system for \$5k by Chuck, Second by Micky. Motion carries.
- *A motion was made to spend up to \$1,500 for 2 new doors and locks for the office and supply room by Chuck, Second by Lynnette. Motion carries with 1 opposed.
2. Dawn will ask BB&T if we've established credit now so we can look at paying off the ambulance loan or at least pay it down more.
 3. Dawn met with our bookkeeper to see what financial areas need improvements.
 4. The Cameron Foundation accepted our letter of intent, so Dawn will start the grant proposal.
 - a. We can change what type of Zoll monitor we purchase if we need to.
 5. Looking to do a membership drive in March for possible new members.
 6. On February 20th there is a recruitment and retention seminar at Virginia Beach that Dawn wants to attend.
 7. The couch cushions at Main Base were removed, cleaned and put back.
 8. A local Barnes & Nobles donated an ice machine we might be able to use at South Base.

Treasurer's Report:

1. We need to get the 2015 Budget entered and are possibly looking at changing some accounts.

No Secretary's Report:

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the December BOD Minutes by Chuck, Second by Dawn. Motion carries.

2. The new furniture is in at South Base.
3. John Styer will write a "No Smoking in the Buildings" policy to send out.

New Business Report:

1. Chuck Mayle will look into costs for studded snow tires/chains.
2. Station 21 will not staff a day crew on Wednesdays.
3. Chuck Mayle is getting samples of uniform shirts.
4. On February 7th the District meeting will be at Henrico Rescue Squad with training at 4:30.
5. John Olson thanked Forrest View for their work with the County on Revenue Recovery.

*A motion was made to adjourn the meeting by Chuck, Second by Micky. Motion carries.

With no other business the meeting is adjourned for the night at 10:02 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary