

In attendance:

Gerri Kirkhum	Gary Frame	Rory Sturm	Mike Manzelli
Linda Winger	Carol Butler	Jim Young	

Meeting called to order by President Rory Sturm at 7:03 p.m.

Judy Frame and Lynnette could not attend the meeting.

President's Report:

1. Approval of the previous BOD minutes.

*A motion was made to approve the BOD minutes with 2 corrections (Under Old Business, change "\$20" to "\$125.00"; Under New Business, change "grill" to "grill to cook on") by Gary, Second by Gerri. Motion carries.

2. Rory stated the Fall Mailer will be a targeted drive towards people who have donated previously.

3. Chip Tompkins of We Think In Ink came in to discuss options for the fall mailer campaign.

- We should do a different style of mailer to capture more attention from the recipients.
- Mailers can be sent with recipients names in the letter or a personalized website.
- We also need to print Thank You note cards to respond to donations.
- A fancier print or more involved mailer would cost more but should bring a greater recipient response and potentially more donations.

4. MCV is under construction again.

- Tour guides will show you where to take your patients.
- This will go on for about 18 months.

5. Chesterfield County says we need to have new IDs issued. (See Handout)

6. Rory talked to the Auditor, Sharon, and she said the books from last year looked good.

7. John Randolph Foundation turned down the QRV replacement funds.

End of Report

At this time the BOD moves into Executive session.

*A motion was made to dismiss Matthew Clark, as a member, without prejudice by Linda, Second by Mike. Motion carries.

1. Linda will send a certified letter notifying Amy Baker of her dismissal from the squad.

*A motion was made to follow up all certified letters for member's dismissal with an in person notification by the Chief, two weeks after the letter was sent, by Linda, Second by Gerri. Motion carries.

At this time the BOD moves back into regular session.

Chief's Report:

1. The drug boxes were inspected and found to be clean of any tampered drugs.
 - a. The county did find some drugs that had been tampered with.
2. Gary has the "Key Book" and will be verifying all the ALS and Office Door keys distributed.
3. There will be an ambulance parked at Station # 14 within two weeks.
4. There will not be a competition team at the beach if they don't practice and go to at least 2 competitions in the area before then.

End of Report

Treasurer's Report:

1. Carol is meeting with Tammy to set up a different way to keep track of the For 4 Life Funds.
2. The Spring Mailer has brought in about \$45k so far.

*A motion was made to drill out and replace the keys for the safe deposit box, by Mike, Second by Gerri. Motion carries.

- a. Carol and Lynnette will be going to the bank when to witness the process when it is being done.

End of Report

Membership Report:

1. One new member to be presented tonight for Probationary Membership status:
 - a. Arthur "Bill" William Mangum, III

*A motion was made to move him forward to Membership, by Mike, Second by Gary. Motion carries.

2. No new Probationary Members to be presented tonight for Full Membership status.

End of Report

Finance Committee's Report:

1. The committee agreed to move the Finance Committee Meeting to the 3rd Monday of each month. This change is a result of committee member's work schedules.
2. The problem with invoices not having the proper authorizing signatures is still occurring.
 - a. Mike will look into the GCR invoice regarding the after hour charge and 2nd truck.
 - b. The Equipment, Communications, and Supply Officers will start using PO's.
 - i. One copy of the PO will be given to the Treasurer or attached with a Request for Reimbursement form.

- c. Rory will contact Haley Ford to give them the office fax number to send their invoices to.
3. Rory authorized the purchase of the new washer and dryer per the By-Law Article VIII, and Section 4.
 - a. The Finance Committee requested to be notified on any large (over \$500) purchases.
4. Linda called the copier company again to get the information necessary to return the copier.
5. Charlie and Chris did not come to the Finance Committee Meeting with any additional information for their proposed Fun Day.

End of Report

V.P. Report:

1. The Bingo application was sent in, as was the application for the raffle.
 - a. Raffle items will be a 37" TV, IPOD Touch, and a NOOK Color.
 - i. Members can't buy raffle tickets, but their family members can.
 - b. Lancaster has offered their Bingo board and machine for BBVRS to use at no cost.
 - c. We need fans, fixed tables, and fixed benches.
 - i. The Finance Committee authorized up to \$1000 to fix up or replace the items.
2. Gerri talked to Chip Gregory regarding the focused Fall Fund Raiser.
 - a. For a quantity up to 5000, it would be \$.76 each.

End of Report

Secretary's Report:

1. The ink cartridges for the Day Room printer will be replaced.

End of Report

No Board Members @ Large Report

No Old Business

New Business:

1. A request to transport a patient from Cape Canaveral to Chester was requested.
 - a. The people making the request will pay for the trip and expenses.
- *A motion was made to deny the trip request, by Gary, Second by Gerri. Motion carries.
2. Gerri handed out a copy of the ODEMSA Meeting notes.
 3. On September 7th, from 9:00 am – 1:00 pm, DLA Aviation is having their Federal campaign.
 4. For the ACLS class at Crater EMS, contact Gary Frame.
 5. Due to Bingo at the end of August, the next BOD Meeting will be September 23, 2011.

End of Report

*A motion was made to adjourn the meeting by Mike, Second by Gary. Motion carries

With no other business the meeting is adjourned for the night at 10:20 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary