

In attendance:

Gerri Kirkhum  
Mike Manzelli

Gary Frame  
Lynnette Boyd

Rory Sturm  
Linda Winger

Judy Frame  
Carol Butler

Meeting called to order by President Rory Sturm at 7:07 p.m.

President's Report:

1. Approval of the previous BOD minutes.

\*A motion was made to approve the BOD minutes with 2 corrections (Under President's Report, #4, change "the invoices" to "all the invoices"; Under motion to adjourn, change "by Carol" to "by Mike") by Gerri, Second by Lynnette. Motion carries.

End of Report

At this time the BOD moves into Executive session.

\*A motion was made to dismiss Amy Baker, as a member, without prejudice by Mike, Second by Linda. Motion carries.

1. Linda will send a certified letter notifying Amy Baker of her dismissal from the squad.

At this time the BOD moves back into regular session.

Chief's Report:

1. If we purchase a new ambulance after the first of the year, it must be NFPA compliant. (See Handout that is still under review)
2. There is a new "Hospital Diversion Policy for Emergency Patients" from ODEMSA that we will be following. (See Handout)
3. The hospital "drop times" have improved. We are down to an average of 29 minutes now.
4. There has been only a marginal improvement on crew coverage. This is still a big problem on weekends.
5. We received two thank you letters for a transport the Equipment Officer authorized.
  - a. Allowed 2 Firemen to take one of our ambulances to Baltimore to pick up a patient and transport them back to a Chesterfield County hospital.
  - b. The Equipment Officer was counseled by the Chief regarding the proper procedure for any transport requests.

End of Report

Treasurer's Report:

1. The officers are still not properly signing their invoices.
  - a. A list of the officers, not correctly signing, will be given to Rory, so he can get with Mike to contact the officers.
  - b. Carol needs to notify Mike or Rory if signatures and dates are missing so they can contact the officers.
  - c. Rory will send an email letting the officers know what is expected of them.
2. Mike has been initialing the envelopes to notate when he has received the mail so it can be compared to the postmarked date on the envelope.
3. If a known expense is coming and a check needs to be issued, then please give the Treasurer enough notice so the check and signatures can be done in time.
4. Carol is still looking into the double truck charge from the tire change on 521 that required a 2<sup>nd</sup> truck.
5. The Spring Mailer has brought in about \$42k so far.
6. The Bingo application is almost done.
  - a. Carol needs to know the price of the tent, etc. for the application.

\*A motion was made to do a raffle during Bingo again this year, by Mike, Second by Judy. Motion carries.

7. Additional Bingo information:
  - a. Carol will go out and get the prizes for the raffle.
  - b. Rory, Gerri, Gary, Tommy, and Carol are the Bingo Officers for 2011.
  - c. Carol will see if Lancaster will loan us their bingo board again this year.
8. Carol has been filling in for the Comptroller for the last couple of weeks and will continue to do so for a couple more weeks.

End of Report

Membership Report:

1. No new members to be presented tonight for Probationary Membership status.
2. No new Probationary Members to be presented tonight for Full Membership status.

\*A motion was made to extend Shannon Southard's probationary period for an additional 4 months, by Linda, Second by Lynnette. Motion carries.

End of Report

Finance Committee's Report:

1. The committee members don't seem to want to come to the meetings unless something specific is being discussed.

2. Richard and Anna requested for the Finance Meetings to be moved to Monday nights since they both work on Tuesday nights.
  - a. Gerri will contact the committee members to see if Monday nights will work better for them.
3. A box was ordered to properly destroy 75 boxes of old call sheets by the Chief and President.
  - a. The shredder company left the box on site because there were still 8 more boxes needing to be shredded.
  - b. Rory will contact the company to tell them not to come out unless they are notified.
  - c. We need to make sure old records are properly locked up.

End of Report

V.P. Report:

1. There are no new updates on the status of our grants.

End of Report

No Secretary's Report

No Board Members @ Large Report

Old Business:

1. The Direct TV at North Base was cut off.
2. An investment of about \$125.00 will provide sensor switches in the bunk rooms and bathrooms at North Base, to help prevent lights being left on.
3. Linda will contact the copier company again to get the old copier picked up.

End of Report

New Business:

1. Tina McCabe (buying agent/realtor) wants a commitment from us that she will be our buying agent for any new property.

\*A motion was made to designate Tina McCabe as our exclusive buying agent, by Mike, Second by Gerri. Motion carries with 2 abstentions.

2. The new copier will be installed next week.
  - a. This includes Johnathan networking the copier as a printer for the office computers.
3. Chris Craft and Charlie Shumaker presented an idea for a squad fund raiser:
  - a. Have a Community Fun Day in October at North Base that could include things like a car show with awards, games for kids, food, etc.

- b. Whitten Brothers may offer the donation of a grill to cook on.
- c. We could look into the donation of a moonwalk.
- d. Put an ad in the local paper.
- e. We'd have to review the lease for North Base to make sure we can do this there.
- f. Chris and Charlie will gather information (costs, liability, etc.) and present it back to the Finance Committee.

End of Report

\*A motion was made to adjourn the meeting by Linda, Second by Gerri. Motion carries

With no other business the meeting is adjourned for the night at 9:49 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary