

In attendance:

Dawn Helton	Gary Frame	Linda Winger	Chuck Mayle	John Olson
Rory Sturm	Mike Manzelli	Lynnette Boyd		

Meeting called to order by President, John Olson at 7:02 p.m.

President's Report:

1. John Olson wants to know who has any squad keys and what they are for.
2. Pictures for the Spring Mailer will be taken during the Wednesday day shift.
 - a. The letter is ready to go in the mailer.
3. The website has been paid for by the squad now.
4. The new Southside Regional door keys are now attached to each vehicles keys.
5. The letter and information for the Death Benefits Plan was sent to all members through email.
6. Micky wrote a "Thank You" letter to give to the various business locations that helped with donations.
7. John Olson will be attending the Spring BOG conference in Bristol on the 5th.
8. The 2013 Bingo audit is done thanks to Gary and Rory.

Chief's Report:

1. Things are in motion to complete our Agency License and Mike is finishing up the last of the process.
2. Our new OMD will be stopping by randomly to ride with crews and meet the squad members.
 - a. Mike thanked John Styer and Beth Austin for the prep work they did on the ambulances.
3. Susan Lowe will be taking a class for Infectious Control Officer, possibly in Windsor at the end of March.
 - a. This class is mandatory and was brought up during the recent inspection.
4. Square Deal will be finishing up the gas lines but we need the natural gas grill there first in order to complete the inspection.
 - a. Mike will get the gas grill ordered and get the job finished.
5. Square Deal will fix the plumbing in the ladies room, kitchen sink at South and the laundry room at North.
6. Ambulance 525 has nothing wrong with the turbo charger but a sensor and the computer is mismatched and causing the "check engine light" to come on.
 - a. When that happens, shut off the vehicle wait a few minutes and restart it.
 - b. Don't give it any gas before or while starting the unit.
7. Ambulance 523 has been taken care of by clearing the codes which turned off the "check engine light".
 - a. This unit was driven in "trailer tow" mode with the overdrive on and that also caused part of the problem.

8. Ambulance 528 is back in service.
9. Ambulance 526 is coming from Haley and going to Goodman's.
 - a. The new mount for this unit is being finished and it will be set up like 523.

Membership Report:

1. One person to be presented tonight for Probationary Membership status:
 - a. Roland (Ron) Stuart.

*A motion was made to move him forward to the Membership by Dawn, Second by Gary. Motion carries.

2. Shawn Barker failed the HIPAA test.

*A motion was made to release him from membership due to not passing the test by Dawn, Second by Gary. Motion carries.

- a. Dawn will notify him by phone of the BOD's decision.

3. Bill Cavalier has reapplied for membership and has to complete the full processing.

4. Linda will contact Jim Jones to see if he still intends to appeal his disciplinary action to the BOD.

*A motion was made to accept Sandra Epps LOA request for 90 days by Linda, Second by Rory. Motion carries.

V.P. Report:

1. Dawn received information for a company that could help at Bingo but they only file the paperwork and don't manage the games, so she'll contact some others.
2. Dawn brought in a sample and pricing for the insulated cup CFD buys with embedded patch, but she'll look into other vendors for better pricing.
 - a. This is for a 60th Anniversary squad gift.
3. Dawn went over the information regarding Casino Night that we can hold in our bay.
 - a. We'll be gambling with fake money which can be exchanged for possible prizes.
 - b. We are estimating about 60 people which covers the member and 1 guest (similar to Installation).
 - c. We will try to schedule the event on June 7th.

*A motion was made to include the Auxiliary members in anything involving the 60th anniversary celebration by Mike, Second by Lynnette. Motion carries.

4. The VPHIB Grant is for computers only so we will have to purchase screen protectors and the hardware we thought was going to be covered on the grant.
 - a. The computers for the office haven't been ordered yet but accounts were set up with Dell and New Egg and Rory gave the information to Johnathan.
5. The next grant is due on March 15th for recruitment and retention.
6. John will tell Chris there is no need to pursue quotes for the roof at South Station.
7. The bookkeeper submitted her report for February with any issues found.
8. We need to send the old auditor a letter to stop her services.
 - a. Rory will supply the address and Mike will provide Dawn with the name of the new auditor.

Treasurer's Report:

1. The new CPR mannequins were ordered and should be received soon.
2. We are getting bids from two other insurance companies.

Secretary's Report:

1. Linda updated the OMD's information on the website and needs it reviewed.
2. Linda put an updated squad contact list on our website.

Board Members @ Large Report:

1. Our County Health Hep B contract needs to be renewed, so Mike will follow through with that.
2. Dawn will ask for a more aggressive pest control solution for the mice problem.
3. All members need to pick up necessary supplies at Main Base to stock South Base.
4. We acknowledged Gary Frame's 30 years of service.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the February BOD Minutes as written by Gary, Second by Mike. Motion carries.

*A motion was made to stop the Meal Reimbursement program at the end of March and pay the remainder of the receipts by Dawn, Second by Chuck. Motion carries.

2. We will decide at the next BOD meeting whether to do Bingo in 2014.
3. John will ask Chris to provide some bids on grass cutting for 2014.
4. The LOA section really needs to be clarified in the By-Laws.
5. Dawn presented 2 bids for cleaning Main and South.
 - a. Jan-Pro = \$191/month for Main and \$184/month for South (once a month service and requires yearly contract).
 - b. Private cleaner = \$116/month for Main and \$134.50/month for South (no contract).

*A motion was made to go with Jan-Pro with a 1 year contract and to include 2 separate cleanings for North Station by Rory, Second by Chuck. Motion carries.

New Business Report:

1. Dawn will look into getting an in store account at Staples set up for the Secretary.
2. Mike will get quotes (possible a grant) for RFID card keys and door locks for the stations and office door.

*A motion was made to get 2 lock boxes, 1 for call sheets at South and 1 for membership applications at North by Dawn, Second by Mike. Motion carries.

*A motion was made to get 5 secured mailboxes by Dawn, Second by Chuck. Motion carries.

*A motion was made to adjourn the meeting by Mike, Second by Chuck. Motion carries.

With no other business the meeting is adjourned for the night at 10:25 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary