

In attendance:

Dawn Helton	Lynnette Boyd	Linda Winger	Chuck Mayle	John Olson
John Styer	Micky Grodski	Paula Craft		

Meeting called to order by President, John Olson at 7:02 p.m.

President's Report:

1. Update on the North Base lease – CPD wanted an amendment to the lease allowing BBVRS to sublet to them.
 - a. The amendment was approved, signed and given to Major Smith at CPD.
2. John Olson sent a note stating we were working on the risk assessment items.
3. John Olson wants to organize a “5 year building plan” committee with 1 Auxiliary member and 4 squad members.
4. John Olson notified the bingo representative (a new person this year) we'll be doing bingo again from August 28 – September 5.
5. Dawn Helton went to court for the Jan Pro issue and we won with the pictures and messages Dawn had on the issues.
 - a. They wanted \$375 plus court costs and settled for a letter thanking them for their donated cleaning service.
6. The Spring Mailer went out and we might use returned ones to hand out at bingo.
7. John Olson noted 2 beds missing from North Base that Judy and Gary said John gave them permission to take.
8. Linda found one old charter document with about 7 names on it but still looking for any other charter members.
9. We should look at starting back up competition teams.
10. We are making sure we have all the necessary information for the audit this year.
11. We want to be more proactive for any upcoming grants, including 3 year grants.
12. John Olson has to remove some items to correct our May insurance renewal.
13. The VOLSAP program will be reviewed by the BOD when the brochures are received to decide what the squad will do with the program in the future.
14. Dawn Helton will chair the 2016 Installation Committee.
15. The Auxiliary were looking for the blue chairs which are in the server room.

Chief's Report:

1. Unit 526 was taken to the radio shop but they can't find the problem yet.
 - a. The antifreeze leak was fixed and transmission fluid changed.
 - b. The Wednesday day crew and others tested the siren but couldn't duplicate the problem.
2. Unit 523 has a broken metal piece in the drug box area.
 - a. We'll get the locks replaced with a stronger version.
3. Unit 525 had loose negative battery terminals and a severed positive cable.

Membership Report:

1. There is nobody to be presented tonight for Probationary, Regular or Junior Probationary Membership status.
2. Susan Lowe requested a change to Reserve Member status which was accepted.
3. Bill Cavalier sent in a letter of resignation, which was accepted.

*A motion was made to grant Bill Cavalier a 6 month LOA by John Styer, Second by Chuck. Motion doesn't carry.

V.P. Report:

1. The Cameron Foundation people will be doing a site visit on Monday, April 13th to decide whether to fund our grant request.
2. Dawn and Paula met with Tammy to review the accounting system.
3. The Finance Committee met and discussed the HVAC unit at South Base needing repairs or replacement.
 - a. One contractor offered to repair the unit only if we guaranteed their company getting the replacement contract. (We declined the offer.)

Treasurer's Report:

1. We don't have a separate line for building renovations because it's in the station's main line on the budget and financial reports.
2. Paula made changes to the reimbursement request form and it was sent out via email to all members.
3. Paula is going to start making sure we have invoices for all payments and prefers to mail checks instead of having a member give it to a company or person.
4. We'll be receiving a credit of \$3,309.72 from Verizon for the County phone number they have been billing us for and will receive an additional \$56 credit each month.
5. Paula will start contacting our vendors to get our information on their invoices corrected regarding no taxes, attention to names, fees, etc.
6. We've been paying about \$28 a month for a company to process our credit card donations.
 - a. Linda will look at processing the cards on PayPal to get rid of the monthly charge since we have very few credit card donations.

Secretary's Report:

1. Donations have started coming in from the Spring Mailer and will be processed in a timely manner.
2. I will review the information, in April, for the members qualified for the Q1 2015 Incentive Program.
 - a. Qualified members must have a purchase order from Chuck to get the boots.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the February BOD Minutes by Micky, Second by Dawn. Motion carries.

2. We will ask at the next membership meeting if enough members want a representative from Lifepak to come in for a demo on their equipment.
3. Chuck and Dawn will research new bingo equipment including sound equipment and report back to the BOD.
 - a. Funds have been allocated for replacement equipment.
4. Chuck has a new shirt sample to show to the membership.
5. The 6 new tablets are finally in for us to use and we need to make sure we use the new ones before the warranty runs out.
6. The 514 & 522 units need to have the lettering removed before we can sell them.
 - a. Dawn will call to get prices to remove the lettering.
7. John Olson and Kevin Helton have the only access to the server and Ryan Martinette and Richmond Security have the only access to the security system.

New Business Report:

1. We've received 2 bids for grass cutting contracts.
2. The Treasurer will have to be out of the position for 2 weeks according to our risk assessment findings.
3. Dawn presented the idea of a summer picnic at Hadad's Lake and asked if the Auxiliary was interested in joining in.
 - a. Cost is \$10/person for admission plus rental of a pavilion.
 - b. We will present the idea at the next membership meeting to see if members are interested.

With no other business the meeting is adjourned for the night at 9:02 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary