

BOD Members Present: Ryan Martinette, Dawn Helton, Beth Austin, Cora Fearnow, Linda Winger, Jim Jones,  
Judy Frame

Other Members Present: Johnathan Hughes, Gerri Kirkhum

The meeting was called to order at 1908 by President, Ryan Martinette.

### **Old Business**

1. Ryan declared April (as corrected) BOD minutes approved.
2. Squad pictures are still ongoing by Beth and Dawn
3. Spring Mailer is out and has generated over \$17k in donations.
4. EMT students have completed class and are now gaining the last items needed to be able to test out soon.
5. Discussion of the remaining work for the training room was held and a preliminary quote has been received.

### **New Business**

1. Renovations are almost complete with the kitchen however, the Auxiliary needs more money to complete the ceiling in the kitchen to match the rest of the building.
  - a. Linda motions to approve allocation of capital expenditures for kitchen ceiling renovations not to exceed \$5,000.00. Dawn seconds. Motion passes

### **Reports**

#### **President**

1. The position descriptions are still being worked on.
2. Ryan discussed his upcoming career obligations with the BOD and reaffirms his commitment to his obligations to the squad.
3. By-Laws III & IV were reviewed with changes the BOD had previously discussed; BOD decided on a structure and that will now move to Draft stage

#### **Vice President**

1. The new bank accounts have been established and will start being used 01 June 2017.
2. Dawn has received the updated bingo application to submit.
  - a. Bingo dates are 25 Aug – 02 Sept.
3. Ryan, Mike and Brandon are going to rescue college to obtain their EVOC instructor certification.
4. Conference will be 27 Sept to 30 Sept. Registration deadline is 31 July.
  - a. Dawn would like members to sign up for BLS & EVOC competition teams as well as website, scrapbook and parade participants.
5. Dawn is in the process of establishing the purchase account with Home Depot.
6. Dawn is in the process of submitting a grant for ACR4 child restraint system with the Gray Memorial Foundation.
7. Dawn will be submitting a letter of intent for the John Randolph Foundation, due by 01 August, for the Panasonic ToughBook tablets.
8. Dawn is researching ideas for improving the new member orientation class.

#### **Membership**

1. Caitlin Hall and Brandon Baugus are up for full membership.
  - a. Linda motions for a 3 month extension of Brandon's probationary membership. Dawn seconds. Motion passes.
    - i. Chief will also counsel Brandon on the squad's expectations of him and Chief is to submit a letter for his file.
  - b. Beth motions for Caitlin Hall to be moved forward to the membership for a vote. Dawn seconds. Motion passes.

2. Alexis Artis was introduced as a prospective member to the BOD. Linda motioned to move her forward to the membership for probationary status. Beth seconded. Motion passes.
3. Denise Hairfield is off of LOA
4. Ashley Hearst has requested a LOA, BOD approves
5. Mark Bennett has resigned.

#### **Secretary**

1. Beth was contacted by Mid-Cities Civic Association via the BBVRS Facebook page and asked if BBVRS would like to send a representative to be in their committee. After discussion, the BOD respectfully declined this offer.

#### **Chief**

1. Linda discussed the usage of ambulances for community events with respect to their ability to idle for long periods of time and the harm it causes to the units.
2. There are currently no juniors on the membership roster.
3. Chief would like to re-emphasize that members (and family members/friends/guests) are not to park in front of the bay's in their personal vehicles and block ambulances in during any events.
4. BOD discussed members pulling for other agencies and Chief would like to re-emphasize the policy that members are to contact the chief to get approval to pull for another agency. Approval WILL NOT be granted if our own stations are not marked up first.
5. Still need members to help cover weekend shifts.

#### **Hours**

1. BBVRS members had a total of 1190 hours to date for the month of May with a few more rosters that need to be added.
2. BBVRS members had a total of 1613.5 hours for the month of April.

#### **Treasurer**

1. Financials were reviewed and all bills were paid to date.
2. Discussion was held regarding the search for a new bookkeeper.

#### **Board Members at Large**

##### **Jim**

1. Jim is working to repair the women's toilet at main and the men's toilet at south station.
  - a. Main women's toilet handle is not working properly.
2. The generator contract was confirmed that the generators are going to be serviced once per year.

##### **Mike**

1. New 525:
  - a. Backup light is not working and is a known issue and replacement is on order.
  - b. The MDC master switch is causing a problem. It is causing the MDC to not work while in the station. A new one is on order.
  - c. The switch for the opticom is on order as well.
2. New 526:
  - a. O2 lift and inverter still need to be uninstalled and installed in the new 526.
  - b. Stairchair will have to be placed on the driver's side rear compartment due to compartment size.
3. Old 525:
  - a. There is interest in old 525 for use as a box truck.
4. Old 526:
  - a. Mike was offered \$1500 for old 526 and turned it down to get a better price.
  - b. Mike needs assistance in getting the lettering removed from old 526.
5. Tablets still need to be updated.

##### **Judy**

1. Auxiliary meeting for July is cancelled.

2. Judy questioned the date of the July meeting since it fell on a holiday. Dawn motioned to move the July meeting to July 11<sup>th</sup>. Cora seconded. Motion passes.
3. Volunteer Appreciation Day at Uptown Alley is June 11<sup>th</sup>. RSVP's are due by June 1.

**Training**

1. Prince George Fire & EMS will be holding an EMS academy in July which will be an EMT class and EVOC if the participant needs it.
2. Chris Callison has been cleared as a driver.

With nothing further, the meeting was adjourned at 2143.

Submitted for your review,  
Beth Austin  
BBVRS Secretary