

In attendance:

Dawn Helton      Lynnette Boyd      Linda Winger      Chuck Mayle      John Olson

Meeting called to order by President, John Olson at 6:52 p.m.

President's Report:

1. John Olson received a nice communication from Dr. LaPetina stating she was back in full as our OMD.
2. The President received an IRS notice on October 27<sup>th</sup> saying we owe \$1,929.19 from 2011.
  - a. Rory or John Olson will research the issue and look at our 2011 990.
3. The 990 for 2013 was completed and John Olson will send a copy to the County.
4. Chuck and Lynnette have been canvassing local businesses for Installation gifts.
5. The new table and chairs have been set up at South Base.
6. When the new phones are installed, the main message tree will state basic contacts to help address calls.
  - a. If the stations can be dialed direct, Linda will add the numbers to the contact list.
7. The new tablets still aren't finished by the County yet along with 25 others for the County.
8. The 4 for Life funds are still being finalized.
9. Our Infection Control Plan is from the 1990's, so it will be updated and sent out.
10. The President met with our insurance rep who took pictures at each station and will submit a risk assessment report back to us.

Chief's Report:

1. We've agreed to go with Target Solutions as the new training database.
  - a. The system will give member's certification information and copies of their certificates for them.
2. The County will be meeting with all squads and their QA coordinators.
  - a. Our Training Officer will be a part of the group that starts performing QA on patient care reports quarterly.

Membership Report:

1. One person to be presented tonight for Probationary Junior Membership status:
  - a. Pranay Nuvvala

\*A motion was made to move him forward to the Membership by Linda, Second by Chuck. Motion carries.

2. The BOD discussed submissions for the BBVRS Squad Member of the Year.

V.P. Report:

1. Bingo paperwork is done and Dawn is finalizing the report to send in.
2. We didn't put any funds in the budget for new bingo equipment.
3. The BOD discussed and remaining Budget changes for a final presentation to the Membership.
  - a. Many of the changes were a based on BOD and Membership feedback from the review.
4. The Finance Committee had their meeting and looked at the suggested investment ideas BB&T presented to the BOD.
  - a. The Committee recommends a one-time \$50k investment to reduce fees charged.
5. Someone is using the dumpster at North Base so we will look into removing it and putting in a rolling can.
6. Ryan wants to move the beds from North Base to South Base because they are newer and in better shape.
7. Tyler Bennett picked up 2 old stretchers and 2 old stair chairs for the Chesterfield EMT Training Center on Hull Street to use.
8. During the clean-up in the men's bunk room at Main Base, old training VHS tapes and manuals were found.
  - a. We aren't sure if anybody would be interested in them but will try to ask Richard Harrison.
9. The next grant cycle is January 5<sup>th</sup> and we'll need a letter of intent for the Cameron Foundation and the completed audit.
10. The Bingo Reports are due in December and Dawn has all the information to complete them.

No Treasurer's Report:

No Secretary's Report:

Old Business Report:

1. Approval of BOD minutes:

\*A motion was made to approve the October BOD Minutes by Lynnette, Second by Dawn. Motion carries.

\*A motion was made to cancel the Fall Mailer if it hadn't been sent by Lynnette, Second by Chuck. Motion carries.

2. The big trash dumpster at North Base has been cancelled.
3. John Styer still needs to contact the broker regarding the sale of 514 & 522.
4. Dawn talked with Richard Harrison and gave him a deadline to get any old training VHS tapes or books.
5. A squad officer will contact Monday night crew regarding payment for Pay Per View movies.
6. John Olson will talk to Dupont about renewing the lease for North Base and get clarification on CPD using more of the building.
  - a. Rent won't be charged to CPD but they will have to cover the additional utilities and other appropriate expenses.

New Business Report:

1. The BOD discussed getting business cards for squad officers.
  - a. John Olson will look into the cost.
2. Chuck is looking into new shirts that don't fade and are made from a lighter weight material.
3. The Secretary will send an email stating any members who want the old table and chairs from South Base can send back replies to Linda.
  - a. A drawing will be held at the December Membership Meeting from any responses.

\*A motion was made to donate the old turnout gear to Chesterfield Career and Technical Center on Hull Street by Chuck, Second by Lynnette. Motion carries.

\*A motion was made to pay tuition and exam fees for Paula Craft's paramedic class with the condition of her acceptance to the school and a signed BBVRS ALS contract by Chuck, Second by Lynnette. Motion carries. (Linda will obtain copy of latest ALS contract).

\*A motion was made to adjourn the meeting by Chuck, Second by Dawn. Motion carries.

With no other business the meeting is adjourned for the night at 10:20 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary