

In attendance:

Rory Sturm            Dawn Helton            Chuck Mayle            Gary Frame  
Linda Winger            Lynnette Boyd

Mike Manzelli did not attend the meeting.

Meeting called to order by President Rory Sturm at 7:04 p.m.

President's Report:

1. The MOA form has been taken care of.
  - a. It stated we wouldn't sell the ambulance within the next 5 years.
  - b. We will put "Funds Received by RSAF" on the back of the ambulance.
  - c. We had to provide a written statement on why we returned grant money last year.
2. Rory is in the final stages with BB&T for the funding on the second ambulance.
  - a. Approximately \$75,000 for 5 years.
  - b. Equity will be taken from the 1<sup>st</sup> ambulance to finance the 2<sup>nd</sup> unit.
3. During the EMS Counsel Meeting, the following things were discussed:
  - a. The new tablets will possibly have touch screens and the ability to scan insurance cards or drivers licenses.
  - b. The new software is easier to use.
  - c. If we purchase a new tablet, they are \$3,100 each.
    - i. We would like to buy 2 new ones and sell 2 old ones.
  - d. The radios have been reprogrammed and the Tough Books will need to have the software updated.
  - e. The Gator at Forest View is available for use, but only if you take a class first before using it.
4. Charlie Shumaker has been instructed to finish unloading the Bingo stuff out of the trailer and to check the damage to the bikes.
5. The generator at RB3 was tested by Rory previous to the possibility of "Sandy" hitting our area.
  - a. It wouldn't start and the main board was out and had to be replaced.
6. The County will no longer allow joint membership nor will other squads.
  - a. The OEMS affiliation should be where the person is pulling duty.
    - i. We need to update our accordingly.

End of Report

Chief's Report:

1. Mike met with Chief Sacra and Chief Swanson regarding the M12 unit being stationed at RB3.
  - a. The County will not lease the bay space for M12's unit.

- b. CFD intends to park the unit at station 12 and post it at RB3 Monday – Friday from 8:00 am – 6:00 pm.
  - c. It will be posted at the County Courthouse if there is a day crew at RB3.
  - d. If BBVRS decides not to make bay space available at RB3 for M12, the lease will be canceled and M12 will be posted at RB3 anyway.
2. The reasons the County will not renew the lease with BBVRS is as follows:
- a. The cost of the lease has gotten out of control and they are looking to cut costs.
  - b. M12 is staffed by 1 duty person and 1 overtime person, which means at the end of their shift the duty person returns to station 12 by driving their personal vehicle.
    - i. This open up insurance issues if an accident occurs in route to station 12.
  - c. In the morning M12 marks up at station 12 and then moves to RB3.
    - i. If one or both of the M12 personnel are late or called out, CFD can pull a person off of another unit so it can be marked up and at RB3 in time.
  - d. During times of unforeseen high call volumes or unanticipated disasters/MCI's, CFD has the ability to utilize the M12 personnel to mark up an additional unit.
3. Mike recommends that we move 528 to North Station and approve letting CFD use the bay during the day hours they stated.
- a. This shows a sign of good faith and a willingness to work with CFD.
- \* A motion was made to let CFD use the bay at RB3 for M12 day shift and to move 528 by Chuck, Second by Dawn. Motion carries.
4. The new 523 is still in the radio shop and has been there about 4 weeks.
    - a. The radio shop was short staffed but we should get it back by Monday.
    - b. They had a problem getting the MDC to work and had to send the modem out to be rebuilt.
  5. The State has to inspect the 1<sup>st</sup> ambulance before it can be placed in service.
  6. The 2<sup>nd</sup> new ambulance will be ready for inspection at the end of November and we should have it just before Christmas.
    - a. It will also have to go to the radio shop, but they have promised to get to it quickly.
  7. Chuck Mayle and Nancy McMicken were pulled for random drug testing and need to get with Beth Sturm to pick up and return their forms.

End of Report

Membership Report:

1. No new people to be presented tonight for Probationary Membership.
  2. One new Probationary Member to be presented tonight for Full Membership status:
    - a. Shaun Hankins
- \* A motion was made to move him forward to Membership by Gary, Second by Chuck. Motion carries.
3. Susan Lowe requested a LOA till the middle of December.
- \*A motion was made to approve her LOA request until January 1<sup>st</sup> by Gary, Second by Chuck. Motion carries.

4. Nancy McMicken requested a LOA for the month of October.

\*A motion was made to approve her LOA request by Lynnette, Second by Dawn. Motion carries.

5. We need to create a monthly orientation with 3 people trained to lead the orientation and can alternate with each other for coverage.

6. New Probationary Members have to ask the Training Office for the perception package.

a. Should we make it a part of the membership package?

\*A motion was made to amend SOR 3.1~ 1 b. to allow a 4 person crew for training or perception, if approved in advance by the Chief, Training Officer, or their designee by Lynnette, Second by Dawn. Motion carries.

End of Report

No Finance Committee Report:

V.P. Report:

1. Gary will talk to Firehouse Subs about a possible grant in December.

2. Due to the difficulty of getting the Finance Committee together, the Fall Mailer hasn't gone out yet.

a. Gary wrote up a sample letter to put in the mailer and wants Rory to review/revise it.

b. We need to notify the community we are going to a Fee for Service method.

End of Report

Treasurer's Report:

1. We have more expenses going out than we have income coming in and some of the funds we expected to receive have not come in yet.

2. Carol turned over all but 2 days of the Bingo activities to Gary.

a. When we receive the missing information, the Bingo Report can be completed.

3. We still need to get the PayPal password from Carol.

4. Rory didn't want to close the BB&T Money Market account until we get the loan paperwork done.

a. The funds were taken from the Wells Fargo bank until the loan process is complete.

b. We may look at changing our banking from Wells Fargo due to some issues with them.

\*A motion was made to appoint Dawn Helton as the temporary Treasurer, but without check signing privileges by Chuck, Second by Lynnette. Motion carries.

End of Report

No Secretary's Report:

Board Members @ Large Report:

1. Chuck sent Linda a letter to print out in color that will be given to vendors who donate items for our Installation.
2. New phones have been put on the ambulances.
3. Chuck inquired about giving a gift to members who have been pulling their required hours.
  - a. Rory will check what is left in the budget.

End of Report

Old Business Report:

1. The ceiling tiles still need to be replaced at RB3.
  - a. Gary said he'll handle getting that done.
2. Linda will call to get an estimate on getting the copier at RB3 repaired.
3. Rory will talk to the County to get the HEP B shots billed to BBVRS either through CFD or directly.
4. Rory will write a letter to Gerri asking her to return any recruitment/retention items or reimburse BBVRS for the cost of those items.
  - a. Rory will also add in the letter the request to hand over the Master Hours Report used for determining who is eligible for Life Membership.

End of Report

No New Business:

\*A motion was made to adjourn the meeting by Chuck, Second by Lynnette.

With no other business the meeting is adjourned for the night at 9:22 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary