

In attendance:

Dawn Helton	Lynnette Boyd	Linda Winger	Gary Frame	John Olson
John Styer	Rory Sturm			

Meeting called to order by President, John Olson at 7:07 p.m.

President's Report:

1. John Olson and John Styer went to the EMSAC Meeting and talked with Dr. Yee, Sacra, and Swanson about some upcoming system changes and training.
2. Chesterfield County has a new online training system coming called Target Solutions.
 - a. We will receive an email notification when it is ready to use.
3. The fall mailer letter was written, revised and is ready to go with the same pictures used in the spring mailer.
 - a. More pictures will be taken for future mailers.
4. Thanks to Ryan Martinette who cleaned the ice maker and completed some repairs to each station, Lynnette Boyd who trimmed plants at South Base, and Beth Austin and John Styer who cleaned up bays at Main Base.

Chief's Report:

1. Unit 523 has a bad hydraulic strut in the large compartment over the captain's chair and the passenger door light won't come on.
2. Unit 526 is getting inspected and hopefully will pass with the current tires.
3. The last football standby is November 7th.
4. Still waiting on status update on the new notebook computers.
 - a. John Olson will check on the status with IST.
5. Swanson wants to go to all squads for a meet and greet.
6. The transition to the new ImageTrend system is set for March 15, 2015.
7. Patient care reports must be at 85% or higher for Millie to bill them out.
8. Swanson asked us to look at the Memorandum of Understanding and CFD wants all squads to eventually agree to the contract.
 - a. Any questions or comments about this contract need to go to John Styer.
9. The County is changing their email system and will now be sending messages to our bbvrs.net email addresses.
10. The sample stair chair has been shipped back.

Membership Report:

1. Nobody to be presented tonight for Regular or Probationary Membership status.

V.P. Report:

1. BBVRS will participate in the Chester Parade on December 14th.
2. The audit issue with the County funds is now done and should be signed the beginning of November.
3. We are still waiting for the status on the 4 for Life funds.
4. The Finance Committee had their meeting and looked at the suggested investment ideas BB&T presented to the BOD.
 - a. The Committee recommends a one-time \$50k investment to reduce fees charged.
5. Someone is using the dumpster at North Base so we will look into removing it and putting in a rolling can.
6. Ryan wants to move the beds from North Base to South Base because they are newer and in better shape.
7. Tyler Bennett picked up 2 old stretchers and 2 old stair chairs for the Chesterfield EMT Training Center on Hull Street to use.
8. During the clean-up in the men's bunk room at Main Base, old training VHS tapes and manuals were found.
 - a. We aren't sure if anybody would be interested in them but will try to ask Richard Harrison.
9. The next grant cycle is January 5th and we'll need a letter of intent for the Cameron Foundation and the completed audit.
10. The Bingo Reports are due in December and Dawn has all the information to complete them.

Treasurer's Report:

1. Rory answered the last 4 questions the auditor had.
2. Millie gave us a 6 month report on Revenue Recovery funds from the County.
3. Rory hopes to get the new phone system installed soon with mailboxes for BOD Members, Ops Officers and Auxiliary BOD Members.

Secretary's Report:

1. The email reporting our quarterly hours was going into the spam folder for Dave Tesh.
2. Linda will send out an email if there are any big updates to the list of members eligible for office nominations.
3. After Linda read the letter from Ryan asking for submitted bids to be confidential, the BOD had a discussion and agreed the bid amount will continue to be published in the minutes.
4. Linda read the letter from the Nomination Committee stating their recommendations.
 - a. President – John Olson
 - b. Vice-President – Dawn Helton
 - c. Secretary – Linda Winger
 - d. Chief – John Styer
 - e. Board Member at Large – Lynnette Boyd

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the September BOD Minutes with President's Report # 6 changed from "John Olson met with a Dupont representative" to "John Olson talked with a Dupont representative (Burt Heilman from Delaware), by Rory, Second by John Styer. Motion carries.

2. Kevin Helton will get a KBM switch to alternate between the duty crew computer and Admin computer at South Base.

- a. He will also look into possible charity organizations to take our old computer equipment after he removes all hard drives.

New Business Report:

1. Ryan suggested we get new furniture for South Base and presented the information to the Finance Committee.

- a. The Committee supports the idea but are going to research industrial furniture so it will last longer.

*A motion was made to replace the table and chairs at South as quickly as possible by Rory, Second by Lynnette. Motion carries.

2. The initial proposed 2015 Budget was reviewed by the BOD.

- a. We'd liked to finalize the Budget for Members to vote on in December.
- b. John Olson will submit a letter to the Auxiliary, asking for the \$66k shortage in the Budget.

*A motion was made to adjourn the meeting by Rory, Second by John Styer. Motion carries.

With no other business the meeting is adjourned for the night at 9:46 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary