

In attendance:

Gerri Kirkhum	Gary Frame	Rory Sturm	Judy Frame
Linda Winger	Carol Butler	Lynnette Boyd	Mike Manzelli

Meeting called to order by President Rory Sturm at 7:10 p.m.

President's Report:

1. Approval of the previous BOD minutes.

\*A motion was made to approve the BOD minutes by Mike, Second by Gary. Motion carries.

2. An email went out notifying members we will be pulling duty at the South Station instead of Main Base as our primary station.
3. Rory has selected members for the Nominating Committee.
  - a. He is waiting to hear confirmation back from the 3<sup>rd</sup> person selected.
  - b. The other 2 members have confirmed.
4. The information for new stair chairs was not received in time for Rory to put in a grant for them.
  - a. That grant cycle is no longer open.
5. Mike will verify what new rules will apply for us on getting a new ambulance.
6. Rory received the information and quote on Zolls and sent the information to Mike. These are supposed to be better.

End of Report

Chief's Report:

1. As of September 1, 2011, Chesterfield County has been marking down all volunteer ambulances at 0600 and 1800 automatically.
  - a. If you are pulling past the 12 hour shift (or either of those times) please inform dispatch that you will be remaining up.
2. Mike heard the Finance Committee voted to sell 521 but that was not true.
  - a. With an ambulance coming in at Co 14, we might want to look at downsizing the number of ambulances we are trying to maintain.
  - b. Mike looked to see what we could get for some of our ambulances and came back with:
    - i. 523 and 525 - \$6,000
    - ii. 521 - \$17,000
3. If you pull duty during the day, you will need to pull out of Main Base due to Chesterfield Fire pulling out of our South Station.
4. Chesterfield Fire has directed in bringing RB3 up to standards, they will be installing a 2<sup>nd</sup> computer. This will mean two people can key in call sheets at the same time.
  - a. They are also talking about adding a 2<sup>nd</sup> set of speakers so we can monitor Dispatch and Operations channels at the same time.

- b. We are trying to get a waiver for outside speakers at South Station.
- 5. Chesterfield Fire has pulled 4 patients off of our units or taken our patients and put them on their units.
  - a. On one call an ALS Fireman didn't look at our patient who needed extrication due to taking care of an off duty fireman also involved in the incident.
  - b. Rory and Mike will be presenting these cases to the County.

End of Report

Membership Report:

- 1. Two new members to be presented tonight for Probationary Membership status:
  - a. Tiffany Cunningham
  - b. Nicole Schenck

\*A motion was made to move them forward to Membership, by Linda, Second by Gary. Motion carries.

- 2. No new Probationary Member to be presented tonight for Full Membership status.
- 3. Susan Lowe has submitted a request for a Leave of Absence.

\*A motion was made to allow a Leave Of Absence until November 12, 2011, by Linda, Second by Lynnette. Motion carries.

End of Report

Finance Committee's Report:

- 1. There was no Finance Committee Meeting.
  - a. Jim Young had a family emergency
  - b. Richard Harrison was sick
  - c. Anna Wright didn't attend

End of Report

V.P. Report:

- 1. The 2012 Budget will be worked on at the next Finance Meeting (October 17<sup>th</sup>).
  - a. All budget requests for Operations needs to be turned into Mike by October 10<sup>th</sup> so he can get them to Gerri by October 15<sup>th</sup>.
- 2. A copy of the Non-Profit and Postal Permit is needed by the company sending out the Fall mailer.
  - a. Carol will give that information to Rory.
  - b. The mailer should go out with week if the information is received.
- 3. Nobody attended the County Retention and Recruitment Meeting.

- a. Anna Wright was supposed to attend the meeting. Rory will contact her and ask why she didn't attend.
- b. See handout from Meeting Minutes for that meeting.
4. Chesterfield County opted out of the Line of Duty coverage.
  - a. It isn't fully resolved on who will be covered at the squad.
5. VAVRS Meeting:
  - a. There were 8 agencies dismissed from VAVRS for not paying dues.
  - b. They are trying to make their website more interactive.
  - c. JC is heading the committee if a squad has any personnel issues.
  - d. They are talking about testing for all levels of EMT at the National Registry level instead of the current EMT testing.
  - e. Recertification will be on Con Ed so we won't have to get our OMD's signature anymore.

End of Report

Treasurer's Report:

1. Carol is still trying to set up a meeting (possibly on Friday) with the bookkeeper to settle on where some items should be falling in the accounting system (expense classifications).
2. The safe deposit box at the bank was opened and it was empty.
  - a. Carol did not renew the safe deposit box.
3. We are waiting to hear if we have to pay for the damage to the Bingo board we borrowed. It is back at the manufacturer.
4. Bingo netted about \$13,000.
  - a. We have not received back the \$100 cleaning fee check yet.
5. The winner of the TV lost their portion of the Raffle ticket. So once the required time has passed, they will be able to pick it up.
6. We are still having problems getting invoices from Haley Ford.
7. Carol still needs to create an invoice to send to the Junior Squad for money they owe the Senior Squad.

End of Report

Secretary's Report:

1. The Bingo Raffle winners have been posted on the BBVRS website.
2. We are still having a problem getting all of the rosters turned in.
3. Just wanted to remind everyone that if you didn't sign the Bingo sheets, it is too late to turn in hours for Bingo.
  - a. Notices were posted at Main Base and sent out through email before Bingo began, that stated each member was responsible for signing in and out for Bingo hours.

End of Report

Board Members @ Large Report:

1. Judy still needs a check for \$500 to place hotel deposit on the room for Installation.
  - a. Carol told her to fill out a request form for the deposit.

End of Report

Old Business:

1. Linda will call a freight company to see what the cost would be to send back the old copier.
2. The pay off amount for the old copier is \$2,147.53.

\*A motion was made to bring up paying off the old copier and moving it to South Station for approximately \$2,300 at the next Membership Meeting for approval by Mike, Second by Carol.  
Motion carries

New Business:

1. Amelia Ambulance Service has offered \$17,000 for 521.

\*A motion was made to bring up the sale of 521 at the next Membership Meeting for approval by Lynnette, Second by Linda. Motion carries, 1 Abstention

2. Amelia Ambulance Service also inquired into leasing our North Station.
  - a. Rory will report back on whether our lease would allow us to lease out the station to them.
  - b. They would have to allow DuPont to still hold their training meetings there.
3. Several repairs are needed for South Station:
  - a. Parking lot (approximately \$5k - \$10k)
  - b. Roof repair (approximately \$3k)
  - c. Install a generator (approximately \$8k)
  - d. Install cut off fuel switch for the diesel tank
  - e. Check out the bay doors and exterior lights

\*A motion was made to take \$30,000 out of the Building Fund for repairs and present this at the Membership Meeting for approval.

With no other business the meeting is adjourned for the night at 10:02 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary