

In attendance:

Gary Frame	Dawn Helton	Rory Sturm	Linda Winger	Chuck Mayle
Bill Mangum	Mike Manzelli			

Meeting called to order by President Gary Frame at 7:02 p.m.

President's Report:

1. Gary and Rory are still working on finalizing the Bingo report.
2. Gary & Rory pointed out that we didn't have contracts with CFD for the ambulance rental since 2011 and were on month to month in 2012.
3. Gary returned the unused Bingo supplies and wrote a check for the supplies we did use.
4. The Nominating Committee is Judy Frame, Jim Jones, Nancy McMicken, Mickey Grodski, and Beth Austin with Richard Harrison as an alternate.

Chief's Report:

1. Mike got bids for the generator maintenance contracts.
 - a. All suppliers were willing to bid on the generator at Main Base but not South Base because it is a residential generator at a commercial building.
 - b. Davis & Green are looking to see if an upgrade can be done to the South Base generator or we can take part of the demand off of it.
 - c. Mike will look into a FEMA grant to make the generators dual fuel compliant.
2. There was a gas leak at South Base and we found there was no emergency shut off valve easily visible.
 - a. The valve was found buried under dirt piled up from when the generator was installed.
 - b. It was determined the gas line wasn't put in correctly when the generator was installed.
3. There are only 2 functional Auto Pulse batteries left and we need 4.
 - a. If we get batteries that have a longer shelf life, it could cost us \$1,100 for each battery and \$900 a piece for 2 new chargers compatible with that type of battery.
 - b. Mike will get final prices for new batteries and present the information to the BOD and Membership.
4. The new HIPAA regulations went into effect 9/23/13 but were repealed 9/24/13 to be rewritten.
5. The new County Privacy Statements are being put in both stations.
 - a. Blue paper is Spanish and white paper is English.
6. Mike reminded the BOD that crews are only supposed to have 3 people unless training or precepting.

Membership Report:

1. Charlie Shumaker resigned his BBVRS membership.

2. One person to be presented tonight for possible Probationary (6 month) Membership status:
 - a. Paula Craft.

* A motion was made to move her forward to the Membership if she passes her required County drug test by Tuesday's Membership Meeting by Dawn, Second by Chuck. Motion carries.

2. Joeran Lee and Maria Crafton are in the system now for call sheets.
3. Shaun Hankins and Dawn Paul will be sent letters by the Secretary notifying them of pending dismissal due to lack of required hours.
4. Mike read Facebook comments made by Jim Young that violates the County's policy for social media.
 - a. The Secretary will send a letter notifying him of pending dismissal.

V.P. Report:

1. John and Dawn have done the bulk of the work for the Fall Mailer.
2. We received an OK for the John Randolph Grant.

Treasurer's Report:

1. We cleared about \$12k from Bingo so far and \$14,491.98 in deposits.
2. The auditor is concerned that we don't have a way to audit the Revenue Recovery coming through the County and wants documentation to verify the amounts.
3. We need to record service fees on our books as an expense.
4. We should be getting the finalized audit report soon.
5. The fuel tank at South Station was cleaned out and refilled.
6. We've received about \$133,816 from Revenue Recovery, Passport Fees, etc. from the County this year.

Secretary's Report:

1. The Secretary will work on getting an updated member phone list on the website for members only.

Board Members @ Large Report:

1. The new keyboard was purchased for the new tablet and will be at South Station.
2. The order for the coats is being finalized and a different company will be used for the embroidery to get a lower cost.
3. Chuck took in the tablets to get them updated and had a problem with 2 of them.
4. Chuck will be getting 4 more \$10 Wawa gift cards to cover the remainder of the year's drawings at the Membership Meetings.
5. Chuck will be getting 4 \$50 Member Incentive gift cards to be given to the members with the highest hours from August 11, 2013 – September 15, 2013.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the August BOD Minutes as written by Dawn, Second by Mike. Motion carries.

2. Rory still needs to reduce the phone system at North Base to 1 line.
3. Rory still needs to turn over the website to BBVRS to ensure we don't have a repeat of issues maintain our own website.
4. We need a better policy to have spare keys, combos and passwords kept in a central location (lockbox) with a form for any changes.
5. The County ID badges are done on Wednesdays and by appointment only.
6. The Communications Officer has not resigned.
7. Mike will follow up on the pulled out phone lines at North Station.

New Business:

1. Susan Lowe presented a VIP Incentive Program that uses point to reward members for pulling required duty, training, etc.
2. Dawn want to get pricing to have Main & South cleaned once a month.
 - a. The cost for that would have to be built into the 2014 Budget.
3. John Styer is the new Night Ops Officer.

*A motion was made to adjourn the meeting by Mike, Second by Rory. Motion carries.

With no other business the meeting is adjourned for the night at 10:00 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary