

In attendance:

Dawn Helton Lynnette Boyd Linda Winger Gary Frame John Olson
John Styer

Meeting called to order by President, John Olson at 7:05 p.m.

President's Report:

1. The office computer equipment we ordered is in.
 - a. Everyone with a profile on the computer needs to back up anything vital.
 - b. User accounts and passwords will be set up on the new computers.
 - c. We'll need to do a "test" print of our checks.
 - d. New laser printer/fax machine has also been added.
2. The County and Kevin Helton are making sure the new tablets are set up correctly.
 - a. Kevin is taking an older tablet and updating it for the Chief's use.
3. John Olson attended the Conference at Virginia Beach.
 - a. There will be new ambulance regulations regarding stretchers and locking mechanisms.
 - i. The old units cannot be retrofitted, but will be grandfathered in.
4. Our acting OMD is Dr. Yee because OEMS is questioning a class Dr. LaPetina took and requiring her to retake the class.
5. John Olson received a letter dated 9/3/14 stating we are overdue on our audit but that seems to be a typical letter other squads have also received.
6. John Olson talked with a Dupont representative (Burt Heilman from Delaware), to discuss renewing the lease at North Base and allowing CPD greater access/use of the building.
 - a. Dupont doesn't have a problem with giving CPD more access.
 - b. Another meeting will be held to write up a new lease for 20 years at \$1 per year.
7. The contract for South Base is connected to Honeywell and the building defaults back to them if it is not being used as a rescue squad.
8. John Olson received a letter from the Health Department stating their records show we haven't pumped the septic tank in several years and need to get it done.
 - a. John Olson will work with Rory to find when it was pumped last.
9. Ryan Martinette has done great work on researching and presenting information on a new door security system.

Chief's Report:

1. Unit 523 has been inspected and the Hear and mobile radio have been fixed.
2. Unit 526 still needs new tires and an inspection.
3. We still need help getting the standbys covered in addition to the shifts.
4. The new URL's are in at Main and South and the unit tags were also replaced.
 - a. Every member has one and John Styer will get blank tags for new people.

5. The new oral thermometers are in the top part of the jump bags and in the BLS cabinet along with the 3 sizes of attachments for the pulse oximeter.
6. The new stair chairs will get labeled and should be on the units this week.

Membership Report:

1. Nobody to be presented tonight for Regular or Probationary Membership status.
2. Chuck Mayle requested a LOA effective 9/16/14. Granted.
3. Linda Winger will send out the list of eligible members (as of October) for the 2015 election nominations to all members.

V.P. Report:

1. The Finance Committee met and discussed the need for a 5 year plan on what to do with Main Base and whether to dump money into remodeling, fixing, or replacing it.
 - a. We need a list for each building on what needs to be done.
2. The last of the Bingo invoices were paid so now the reports can get finalized by the end of October.
3. John Olson will create the letter for the Fall mailer by the end of the week.

No Treasurer's Report:

Secretary's Report:

1. If anybody has an urgent email that needs to be sent out, especially on short notice, please follow up the request by sending a text message to Linda Winger.
2. John Olson will get a variety pack of greeting cards for the Chaplain to send out when necessary.
 - a. The Chaplain can place completed cards in the Secretary's box and notify the Secretary to put postage on them and mail them.

Old Business Report:

1. Approval of BOD minutes:

*A motion was made to approve the August BOD Minutes by Dawn, Second by Lynette. Motion carries.

2. Rory needs to finalize the process for getting the new office phones installed and set up.
3. Reggie Minor from BB&T Investments presented some investment options in Mutual Funds and Unit Trusts.
4. John Styer will check with Wayne Butler on brokering the sale of 514 and 522 as is.
5. John Styer is looking into scheduling software like EMS Manager for our use.
6. The new/revised Observers Forms are ready to use.
 - a. The completed forms need to be placed in the Hours or Roster box.

New Business Report:

1. The BOD discussed why Class A uniform shirts were no longer being issued to new members and the need for them at events like funerals.

*A motion was made to issue a Class A uniform shirt to all AIC's and Drivers in good standing by Dawn, Second by Lynnette. Motion carries.

2. The check was delivered to the hotel to lock in the January 17, 2015 date for Installation.
 - a. The Installation Committee is looking into a new DJ for this year's event.
3. The Auxiliary took 1st place in their scrapbook competition.
4. John Olson will look into a procedure for the fire department's access in case there is a fire at North Base.

*A motion was made to adjourn the meeting by Rory, Second by Chuck. Motion carries.

With no other business the meeting is adjourned for the night at 9:18 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary