

# Membership Meeting Minutes For March 4, 2014

The Membership Meeting was called to order by Vice President, Dawn Helton @ 7:04 p.m.

Micky Grodski was asked to lead the pledge.

## President's Report:

1. A couple of members took advantage of the Super CE Weekend held in Henrico.
2. We are doing a QA of our calls to look for any issues.
  - a. Instead of saying, "Transported without incident" we need to use, "No change in patient's condition in route to the hospital."
  - b. Don't use texting abbreviations like UR for you are.
  - c. All crew members must be on the call sheets entered.
  - d. You are supposed to have 3 signatures.
  - e. Make sure you have correct spelling and grammar.
3. We completed our inspection and we were dinged for not have insurance cards on the units.
4. Just a reminder that BBVRS will be hosting the May 3<sup>rd</sup> District 3 Meeting at North Base.
5. We are looking for suggestions for celebrating our 60<sup>th</sup> anniversary.
6. We ordered more door cards for SRMC and attached them to the ambulance keys.
7. John Olson will attend the VAVRS Meeting in Bristol on April 5<sup>th</sup>.

## Membership Report:

1. One person to be presented tonight for Probationary Membership status:
  - a. Shawn Barker

\* After discussion, the vote results showed he was voted in for Probationary Membership.

## Vice President's Report:

1. The Finance Committee met and reviewed the Wells Fargo investment presentation and will be asking BB&T and Sun Trust to provide a similar presentation.
2. We received \$17,678.22 for our VPHIV Grant for new computers.
3. We are looking for suggestions for items to request on future grants.

## Chief's Report:

1. April's training meeting will be on "Active Shooter".
  - a. We also need to schedule a yearly documentation meeting.
2. Unit 523 has exhaust issues from excessive idling, unite 526 has an antifreeze issue and unit 525 has a turbo issue.
3. John Styer and Beth Austin were thanked for helping get the units ready for inspection.
4. If you get recertified you need to supply copies of your cards to the Training Officer.

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5. Mike just got the VIN number for the missing trailer and will report it to the police.
  - a. We need to come up with a better process for handling theft at the stations and get more proactive about reporting the theft to the police in a timely manner.
  - b. We need to develop a better way of knowing where all equipment is at all times.
6. The inspection resulted in a couple of follow-up items that must be completed.
  - a. Susan Lowe has to take an Infection Disease Control class within 30 days.
  - b. We must have a copy of our FCC license.
  - c. Our units must have insurance cards on them.

## Treasurer's Report:

1. The auditor and bookkeeper had their conference call with Mike and he provided sufficient details for the County funds received.
2. The meal reimbursement checks were handed out for December and January meals.
3. We will be applying \$12,500 from the sale of the two old ambulances to the loan on the new ambulance.
4. We are looking at possibly hiring a Bingo Manager to work bingo this year.

## No Secretary's Report:

## Old Business Report:

1. John Styer will provide training on the new stretchers after the meeting.
2. Approval of the previous Membership Minutes.

\*A motion was made to approve the February Membership minutes as written by Chris, Second by Ryan. Motion carries.

## New Business Report:

1. We are looking at possibly holding a "Casino Night" for all members.
2. We are looking into putting a natural gas grill at South Station.

\*A motion was made to approve up to \$2,500 to repair the gas line, meter and pull the permits for the generator and to run a gas line for the grill at South Base by Lynnette, Second by Chuck. Motion carries.

\*A motion was made to purchase a heavy duty picnic table and natural gas grill not to exceed \$2,000 by Carol, Second by Ryan. Motion carries.

3. We want to get the generator correctly installed, natural gas grill and picnic table installed by end of March.
  - a. Mike will oversee the project and will make sure the correct grill and table are purchased.

\*A motion was made to have belt clips ordered and issued to all cleared AIC's and Drivers which must be returned if the member leaves the squad by Ryan, Second by Rory. Motion carries.

\*A motion was made to order 4 adult, 4 kids, and 4 infant mannequins along with pocket masks and disposable 1-way valves with Bingo funds not to exceed \$2,500 by Carol, Second by Ryan. Motion carries.

4. Linda Winger and John Styer won a \$10 Wawa gift card.

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With no other business the meeting is adjourned for the night at 8:20 p.m.

Submitted for your review,

Linda Winger  
BBVRS Secretary