

BOD Members Present: Ryan Martinette, Beth Austin, Dawn Helton, Linda Winger, Cora Fearnow, Mike Manzelli, Judy Frame, Jim Jones

The meeting was called to order at 1917 by President, Ryan Martinette.

### **New Business**

1. Brian from Virginia Restoration made a presentation to the BOD regarding the remodel of all 5 bathrooms. The BOD will review this information and get back with him.
2. Pranay inquired about the status of the new probationary members.
3. Mike asked Ryan to speak to the membership about using their laptops in a non-squad related function during the membership meetings for personal use as this is disruptive to the meeting.
4. Beth asked the BOD to inquire about a new email client.
  - a. Johnathan is inquiring into Office 365 and the use of Outlook for the agency.
5. Linda needs the new bank account information for updating PayPal and the postage machine.

### **Old Business**

1. Ryan declared October (as corrected) BOD minutes approved.
2. Mike needs to get with Dawn to purchase materials to build the awning.
3. Dawn met with folks at Ft. Lee to secure site for installation.

### **Reports**

#### **President**

1. By-Laws III & IV are finished.
  - a. Ryan reviewed feedback regarding the By-Laws.

#### **Vice President**

1. Chester Parade will be Dec 10<sup>th</sup>.
  - a. Dawn will convey to those participating the arrival time for decorating the ambulances.
2. Family Fun Day will be December 16<sup>th</sup> from 2-6 pm. T-shirts have been ordered.
3. BBVRS will be hosting installation this year and not ask for reimbursement from the Auxiliary in honor of their 50<sup>th</sup> year celebration.

#### **Secretary**

1. Scott Clark has requested an LOA for the month of November.
  - a. Dawn makes a motion to accept the LOA. Cora 2<sup>nd</sup>. Motion passes.
2. Anna Wright has requested a 6-month LOA.
  - a. Jim motions to accept the LOA for 90 days only. Linda 2<sup>nd</sup>. Motion passes.

#### **Membership**

1. Patrick Ashley has requested that his status be changed from Reserve to Full Member.
  - a. Mike makes a motion to accept the change. Dawn 2<sup>nd</sup>. Motion passes.
2. Rory nominated Kim Whitt for Life Membership.
  - a. Mike makes a motion to move forward to the membership. Jim 2<sup>nd</sup>. Motion passes.
3. Dawn presented Fernando Ramos for probationary membership.
  - a. Beth motions to move him forward to the membership. Jim 2<sup>nd</sup>. Motion passes.
4. Dawn presented Priyanka Kundar for probationary membership.
  - a. Linda motions to move her forward to the membership. Beth 2<sup>nd</sup>. Motion passes.
5. BOD discussed only accepting members who currently have certifications until we can get the current new members trained and cleared.

**Hours**

1. The following members have not met their monthly requirement for hours (as of the date of the BOD meeting):
  - a. Denise Hairfield
  - b. Kayla Gonzalez
2. The following members have the following amounts of months remaining on their probationary status:
  - a. Kayla – 1
  - b. Scott – 1
3. November hours were 1,021.5

**Treasurer**

1. Finances were reviewed and bills have been paid to date.

**Chief**

1. No report

**Board Members at Large****Judy**

1. Picture project will be December 3<sup>rd</sup> from 11-3 with pickup being December 17<sup>th</sup>.

**Mike**

1. Mike has been told that we might get the damaged unit back before Christmas
2. New portable radios are supposed to be distributed in December and new truck radios are supposed to be installed by January.

**Jim**

1. No report.

**Training**

1. Pranay Nuvvala has been cleared as a driver.

The next Membership Meeting will be on 12/5/17.

The next BOD Meeting date is 12/21/17 and will be offsite.

With nothing further, the meeting was adjourned at 2208.

Submitted for your review,

Beth Austin

BBVRS Secretary