

In attendance:

Linda Winger	Dawn Helton	Ryan Martinette	Cora Fearnow	Caitlin Hall
Brandon Baugus	Pranay Nuvvala	Gerri Kirkhum		

Meeting called to order by the President, Ryan Martinette at 7:20 p.m.

President's Report:

1. Ryan attended Installation and had a good time. He received positive feedback from several people.
2. The list of eligible members for personal property tax discount went to the county and the receipt was acknowledged.
3. Beth Austin resigned as the Secretary so Ryan appointed Linda Winger as Secretary until nominations can be taken at the February membership meeting.
4. 2018 Appointed Officers:
  - a. Parliamentarian – Gerri Kirkhum
  - b. Public Affairs – Beth Austin
  - c. Building & Grounds – Chuck Mayle
  - d. Chaplain – Jim Jones
  - e. Security – Pranay Nuvvala
  - f. Comptroller – Linda Winger
  - g. Deputy Chief of Ops – Johnathan Hughes
  - h. Deputy Chief of Admin – Stan Orchel
  - i. Training – Pranay Nuvvala
  - j. Equipment – Chris Callison
  - k. Compliance – Lynnette Boyd
  - l. Transportation – Chris Callison
  - m. Logistics – Stan Orchel
  - n. ALS Supervisor – Needs to be voted on by ALS

\*A motion was made to approve the appointed officers listed by Pranay Nuvvala, Second by Brandon Baugus. Motion passes.

Chief's Report:

1. D10 & Narcan out of box request has gone to the OMD since our protocols allow BLS to use them. It would be easier if they were in with the out of box meds.
2. We had equipment fall out of the backboard door and spill out onto the road.
  - a. Make sure all equipment is properly stowed and doors closed, especially if CFD or someone else is putting up the equipment.
3. We are missing the EMS Vehicle Permits from most of our units, so copies have been requested from Steve McNeer.
4. The fire extinguishers were all checked and updated – should be good for 6 years.

5. Unit 525 has a broken cell phone charger – Equipment Officer was notified.
6. Unit 523 is back but back-up alarm has to be wired back in and the drug box lock has to be changed back.
7. Stericycle bin is at RB3 in back by the air conditioner unit.
8. All 3 E-series Zolls can be used for credit and Stan will order the new zoll for 526.
9. We're looking at scheduling an EVOC class soon.
10. We're having a big problem with the PulseOx disappearing from the units.
  - a. Please make sure you aren't leaving them on scene.

#### Membership Report:

1. A brief discussion was held on Scott Clark's membership status.  
\*A motion was made to present Scott Clark for full membership to the members with a retro effective date of 1/2/18 by Linda Winger, Second by Brandon Baugus. Motion passes.
2. Jim Jones' LOA (January & February) was discussed.  
\*A motion was made to approve Jim's LOA for January and February by Brandon Baugus, Second by Pranay Nuvvala. Motion passes.
3. Divya Krishna's LOA (January – April) was discussed.  
\*A motion was made to approve Divya's LOA for January – March with a review in March for April by Dawn Helton, Second by Brandon Baugus. Motion passes.
4. Gopika Hairi's LOA (January – August) was discussed.  
\*A motion was made to approve Gopika's LOA for January – March by Brandon Baugus, Second by Pranay Nuvvala. Motion passes.
5. Anna Wright's LOA has expired. Linda Winger will notify her.
6. New member incentive for February – for every shift (12 hours) after your required 24 hours, your name will be put in a drawing for \$50 gift card. Only the hours in role of AIC or Driver will count.
7. 4<sup>th</sup> QTR Incentive Eligibility:
  - a. Brandon Baugus
  - b. Lynnette Boyd
  - c. Chris Callison
  - d. Caitin Hall
  - e. Randy Johnson
  - f. Divya Krishna
  - g. John Olson
  - h. Kim Whitt
  - i. Linda Winger

#### V.P. Report:

1. We are going to be looking at new marketing services for our donation mailer and how to get it out by April.
2. We have changed lawn services.
3. BOG is March 24 – 25 and Dawn will be attending.
4. We will be hosting a baby shower for Ryan and Joanna in March.

5. Rescue College is June 8 – 17.
6. Convention is September 26 – 29.
7. Caitlin will be working with Dawn to help with membership applications.
8. The new biohazard boxes are in and Dawn gave them to Brandon.

Treasurer's Report:

1. Funds were reviewed and bills were paid tonight.
2. Still looking at changing our bookkeeper and auditor – maybe use the person Ettrick uses.
3. We will have to go on our own Stericycle contract according to what Gerri was told.
  - a. Ryan will look into the issue.
4. All bills need to go to Cora not Dawn and all invoices need to have at least Net 30 terms.

Secretary's Report:

1. The updates to By-Laws III and IV are being merged into the current By-Laws to be uploaded to the website.
2. The Smoking Policy, Firearm Policy and short cuts for the Child and Adult Abuse classes are now on the website.
3. Ryan will send Linda ALS policies from 2016 to upload to the website.

BOD @ Large Report:

1. There will be a QA/QI meeting with our OMD next week to get things started with the committee.
2. We have discussed getting rid of the mailboxes at RB1 to downsize how many we have.
  - a. We will be ordering 12 boxes to replace what we have.
  - b. The current mailboxes need to be emptied by 2/28/18.

\*A motion was made to give our current mailboxes to Lakeside Rescue Squad by Dawn Helton, Second by Pranay Nuvvala. Motion passes.

Old Business Report:

1. The December BOD Meeting minutes were approved as written.
2. We are holding off on the bathroom renovations for now.
3. The BOD discussed the submitted request to present Kim Whitt again for Life Membership to the members at the February meeting.

\*A motion was made to deny moving the request forward again, in order to uphold the membership's decision made by ballot votes at the December meeting by Pranay Nuvvala. Second by Brandon Baugus. Motion passes.

4. Linda Winger will update the bank account information on our PayPal account.
5. We are still waiting for the awning to be built.
6. The new radios are on hold and the new alerting system should roll out in a month.
7. The ceiling tiles will get replaced in the common area and kitchen.

8. B&G (Chuck) had people look at RB1's roof and they think only one section needs repaired. They feel cleaning and sealing will take care of the leak.
9. B&G is looking at ideas for the ceilings in the bays.

New Business Report:

1. Brandon will write a policy for the new bay door remotes to ensure proper usage.
2. The next BOD Meeting is 2/28/18 at 7:00 pm.
3. The next Membership Meeting is 2/6/18 at 7:00 pm.

With no other business the meeting is adjourned for the night at 10:25 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary