

In attendance:

Linda Winger      Dawn Helton      Caitlin Hall      Denise Hairfield  
Gerri Kirkhum      Pranay Nuvvala

Meeting called to order by the Vice-President, Dawn Helton, at 7:06 p.m.

No President's Report:

Chief's Report:

1. We need an update for the iPads to connect to our Zolls.
2. All the units except 528 are good.
3. Mike ordered more def fluid since we used the last one.
4. December 18<sup>th</sup> is the estimated roll out date for the bay door remotes.
5. We need a hose and coupler for the oil tank at RB3.
6. Need a second brush for washing ambulances at RB3.

Membership Report:

1. Gopika Hari is the only person to be presented tonight for Regular Membership.  
\*A motion was made to present Gopika Hari to the membership for Regular Membership by Linda Winger, Second by Dawn Helton. Motion approved.
2. We received a membership application from Edward Hairfield, which the BOD recommends not processing the application at this time.
3. Michelle Johnson dropped out of the EMT class.
4. Pranay will notify Forest View that Tiffany Daum is no longer a member with BBVRS.
5. The following members have not met their monthly requirement for hours:
  - a. Beth Austin
  - b. Christina Austin
  - c. Chris Callison
  - d. Scott Clark
  - e. Michelle Johnson
  - f. Morgan Kimmel
  - g. Mike Manzelli
  - h. Iksita Nallapaneni
  - i. John Olson
6. The following members have these remaining months to finish their probationary status:
  - a. Michelle Johnson – 1

Treasurer's Report:

1. Funds were reviewed, and bills were paid tonight.

V.P. Report:

1. The new auditor is looking good and will be picking up stuff next week.
2. Symposium classes were great and recommended for other members to take next year.
3. Some Members want to put up a Christmas tree at RB3, so Dawn will get what is needed.
4. Teresa McFarlane is going to review our books, get things caught up and set us up with a new bookkeeper.

Secretary's Report:

1. Pranay to send electronic copy of SOR 4.1 and 4.2 to post online.
2. Squad contact list was updated and posted online.

Training Report:

1. Looking at setting up some basic vent training and self-defense for EMS provider training.
2. Scott should be starting ALS preception.
3. Morgan and Scott are in driver preception.
4. Josh, Iksita and Gerri are in AIC preception.
5. Colin Briggs and Michelle Johnson need hospital runs done.
6. We need to ask Dave Tesh for an easy way to remove access for the Phoenix G2 FSA Mobile application.

BOD @ Large Report:

1. Jean Powell (Auxiliary Treasurer) is in Chippenham.
2. Send any pictures of squad events to Caitlin for the BBVRS Instagram account.
3. The basketball hoop was moved to a better location at RB3.

Old Business Report:

1. The October BOD Meeting minutes were approved as written.
2. Pranay Nuvvala is still working on getting dates set up for ID badges.
3. Pranay received a quote to update the pedestrian bay door lock at RB1.
4. The Comcast box at RB3 was exchanged and now working again.
5. December 8<sup>th</sup> from 2-4 is the Squad's Christmas Party.
6. December 14<sup>th</sup> is the BOD dinner meeting at 6:00 pm.
  - a. Meet at RB1 at 4:45 if you want to carpool to dinner.

New Business Report:

1. Chester Parade is December 9<sup>th</sup> at 2:00 (Arrive at 11:00).
  - a. See who's interested and if we have a crew.

2. The smoke detectors at RB3 need to be replaced with new ones (hard wired).
3. Dawn presented the 2019 Budget for review.

\*A motion was made that the Chief of Operations must notify the President or Vice-President before contacting the County or other agency regarding a disciplinary or administrative action. The President or Vice-President must agree to contacting the County or other agency before that contact takes place by Dawn Helton, Second by Caitlin Hall. Motion approved.

4. The next BOD Meeting is 12/14/18 at 6:00 pm.
5. The next Membership Meeting is 12/4/18 at 7:00 pm.

With no other business the meeting is adjourned for the night at 10:10 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary