

Meeting was called to order by President, Pranay Nuvvala at 7:15

Mike Manzelli was asked to lead the pledge.

President's Report:

1. The squad's District 3 Meeting was May 4th at Forest View, which their Auxiliary providing the meal. There were more attendees due to special awards presented.
 - a. BBVRS will host the next District 3 Meeting on August 3rd.
2. There are a few hotels with rooms for Convention in Hampton.
3. We signed a preliminary contract with Boyd Homes which mostly covers curbs being put in.
 - a. We are asking to bring the sewer line to the edge of our property.
4. Chesterfield is trying a new billing vendor that has auto checks for demographics and critical information. It will send back call sheets missing the required information through Elite email.
 - a. It should be unlocked for changes and resubmission but if not, send an email to Millie to unlock.
 - i. It can only be unlocked for 24 hours, so make sure you'll be able to go into Elite and make the corrections.
5. Pranay and Christina attended EMSAC.
 - a. For mutual aid calls, the 1st comment says units won't receive mapping for calls outside of Chesterfield County.
 - i. Use the GPS for those types of calls.
6. Chesterfield County will be updating to new CAD and Telestaff systems in July 2020.
7. Our EMT class is full and there's a waiting list. There are 2 other classes in the area.
8. Chippenham is going through accreditation for level 1 trauma and St. Francis is going through accreditation for level 2 trauma.
9. VCU has ongoing construction, so watch out for detours.
10. VCU is giving feedback to crews for any Delta trauma calls and so does the ODEMSEA app if you provide the MRN.
11. Updated protocols are coming out as updates on the iPads and are no longer being updated in the printed copies.
12. There's a shortage of Epi, so use the zip lock bags with instructions.
13. CPD has been piloting vents on their units with success. We'll look at possibly getting one through a grant request.
14. Pranay thanked the Auxiliary for the \$3k donation for the sewer connection fee.
15. The next Strategic Planning meeting is May 14th at 6:30.

Membership Report:

1. Will Andrews was presented tonight for Junior Regular Membership status.
*After a discussion, the votes show he was voted in for Junior Regular Membership.
2. Chris Callison resigned his Membership.
3. The following members have not met their monthly requirement for hours:
 - a. Beth Austin

- b. Scott Clark
- c. Gopika Hari
- d. John Olson
4. The following members have these remaining months to finish their probationary status:
 - a. Omar Karim – 1
 - b. Collin Mills – 5
5. 1st QTR Incentive Eligibility:
 - a. Micky Grodski

Vice President's Report:

1. Dawn asked for help with membership and Will offered to help process the applications.
2. We're working on updates to the membership application and making it a fillable online application.
3. The squad hosted dinner for the Auxiliary was moved to May 11th. Please help.
4. We are looking at doing a squad picnic or summer event for members and their families. Let Dawn know if you have any suggestions.
5. Registration for Convention is due now and Rescue College is June 7 – 16.
6. We took a picture to finalize the mailer.

Chief's Report:

1. Unit 523 needs to have supplies removed so it can go into the shop for repairs.
 - a. We need to follow-up with the insurance company.
2. Unit 528 has a slow leak on the rear passenger side and a replacement antenna.
 - a. Mike is looking at a different style antenna to hopefully keep us from losing so many.
3. We are down to only one working Auto Pulse.
4. VCU is offering a Paramedic class starting in May. Let Pranay know if you're interested in taking the class.
 - a. Pranay will be taking a Paramedic class.
5. Christina has been getting complaints on how the units are be left by some crews.
 - a. Things like unit not plugged in, overstocked supplies, not emptying trash can or cleaning the unit.
 - b. We may look at keeping a bio bag on the unit but not necessarily in a trash can because regular trash keeps getting put in the bio bags.

Treasurer's Report:

1. The bank balances were reviewed, and all bills were paid.

Secretary's Report:

1. The mailer attachments sent in with the donations were mailed to the company that processed our mailer.
2. The hospital contact list was updated and will be laminated and placed on all the units.

Auxiliary's Report:

1. There's an article written about our Auxiliary in the Lifeline magazine.

Security Report:

1. Bhargav is working on a plan for the cameras in the stations.
2. Working on the communication issue between stations that causes problems with the door codes.
3. An email will be sent to get information for alternate dates for ID cards.

Old Business Report:

1. The April Membership Meeting minutes were approved as written.
2. The PHTLS class was canceled and will be rescheduled.
3. ACLS class is still scheduled for July 20 – 21.
4. Forest View's leadership retreat is May 31st – June 2nd at Williamsburg Lodge & Conference Center.
 - a. Pranay, Caitlin, Will and Collin will be attending.
5. Old 526 still needs the O2 lift removed so it can be picked up.

New Business Report:

1. There's a new HIPAA update on Target Solutions that is mandatory for all operational members.
 - a. Please get it completed by May 31st.
2. EMS week activities coming up:
 - b. Swaders is 5:00 – 8:30 on May 22nd.
 - c. Squirrels game with picnic lunch is on May 19th – register on Target Solutions.
 - d. Kings Dominion is free for EMS on May 19th.
3. Caitlin created a new survey for members to complete online.
4. Caitlin's brothers have offered to update our website and will present some ideas at a future BOD meeting.
5. Collin proposed a high school outreach program where we'd take a unit and talk to students about EMS and volunteering.
6. Denise Hairfield and Mike Manzelli won \$25 Wawa gift cards
7. The next BOD Meeting is 5/28/19 at 7:00 pm.
8. The next Membership Meeting is 6/4/19 at 7:00 pm.

With no other business, the meeting is adjourned for the night at 9:45 p.m.

Submitted for your review,

Linda Winger
BBVRS Secretary