

In attendance:

Linda Winger Dawn Helton Caitlin Hall Micky Grodski Christina Austin
Denise Hairfield Gerri Kirkhum

Meeting called to order by the Vice-President, Dawn Helton at 7:25 p.m.

President's Report:

1. Dawn attended the EMSAC meeting for Pranay and there was no real business to report.
2. Boyd Homes had to redo the curbs where the parking lot is to straight pavement rather than soft curbs.
3. There is possibly a company from Ohio interested in buying our property now that it has been rezoned and approved for townhouses or apartments.

Chief's Report:

1. Unit 525 is back. Christina thanked Gerri for her help with that.
2. Unit 523 will be going in January for inspection and alignment.
3. Christina will be working on getting things ready for inspection and could use some help.

Membership Report:

1. Nobody was presented tonight for Probationary or Regular Membership.
2. Sheila Ellis resigned her membership.
3. Denise Hairfield requested a 30-day LOA for January, from being on a truck.

*A motion was made to approve Denise's request for a LOA by Dawn Helton, Second by Christina Austin. Motion approved.

4. The following members have not met their monthly requirement for hours:
 - a. Colin Briggs
 - b. Omar Karim
 - c. Susan Lowe
 - d. Mike Manzelli
 - e. Collin Mills
 - f. John Olson
5. The following members have these remaining months to finish their probationary status:
 - a. Harsika Nuvvala – 2
 - b. Nikhil Chandravel, Cadi Neilson & Narmeen Rashid – 3
 - c. Jennifer Bowles, Colin Briggs & Luther Harlow – 4

V.P. Report:

1. Finance Committee met and John and Lynnette attended. All the bills were reviewed.
2. We received a notice from EZ Pass about one of our units going through the toll without paying. They were contacted and since EMS vehicles are exempt, they will remove the charge.

3. Installation attendees need to RSVP to Dawn by January 8th. It will be \$65 for any additional guests and they will have to pay for their own parking.

a. Bubby Bish will be our installer and Dave Tesh will be our MC.

4. The BOD discussed if it was worth having the cell phones on the units at \$120 a month.

*A motion was made to eliminate the cell phones on the units by Denise Hairfield, Second by Christina Austin. Motion approved.

Treasurer's Report:

1. The bills were paid tonight.

2. The charges for Symposium were reviewed and a copy of the financials were handed out.

Secretary's Report:

1. The corded keyboard and mouse at RB3 have been replaced by wireless versions. Please turn them off when not being used to extend the battery life.

2. The mailer has brought in \$28k so far this year.

Security Report:

1. Richmond Security showed Collin how to replace the batteries on the pedestrian bay door at RB1. They also replaced the hinges on the kitchen door, so it closes properly.

2. Collin plans to start back on the camera project with RB3 1st and wireless at RB1.

3. Our 2 stations are now sending data back and forth correctly.

4. Collin met with some Auxiliary members needing door codes and put them in.

Old Business Report:

1. The November BOD Meeting minutes were approved as corrected.

2. Nicki Torrez from HCM left a message about getting old 526 removed. Linda will follow-up with her.

3. The front door was replaced on 12/30/19.

4. We are still looking into some options for fuel cards.

New Business Report:

1. Linda will scan any contracts in the secretary's cabinet and put them on the website.

2. Dawn proposed a new policy to mandate members becoming a Driver or AIC & not career 3rds.

a. It would require members to be in a class within 6 months after being voted in as a member.

b. It would require members to become an AIC or Driver within a year after completing (passed) the class.

c. Christina will write up a policy for review and approval.

3. Dawn thanked the 2019 officers and incoming 2020 officers for their help with the organization.
4. A request was made to replace the kitchen chairs and 2 office chairs at RB3.
5. 2020 Chief of Operations appointed positions:
 - a. Deputy Chief of Administration – Stan Orchel
 - b. Logistics – Stan Orchel
 - c. Uniforms – Chuck Mayle
 - d. Transportation – Gerri Kirkhum
 - e. Deputy Chief of Operations – Jennifer Bowles
 - f. Training – Pranay Nuvvala
 - g. Equipment – Luther Harlow

*A motion was made to approve the appointed positions by Caitlin Hall, Second by Denise Hairfield.
Motion approved.

6. 2020 President appointed positions:
 - a. Parliamentarian – Linda Winger
 - b. Public Affairs – Collin Mills
 - c. Comptroller – Linda Winger
 - d. Chaplain – Dawn Helton
 - e. Buildings & Ground – John Olson
 - f. Security – Collin Mills

*A motion was made to approve the appointed positions by Christina Austin, Second by Micky Grodski.
Motion approved.

7. The next BOD Meeting is 1/28/20 at 7:00 pm.
8. The next Membership Meeting is 1/7/20 at 7:00 pm.

With no other business the meeting is adjourned for the night at 9:25 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary