

Meeting was called to order by President, Dawn Helton at 7:00

Josh Pei was asked to lead the pledge.

President's Report:

1. Dawn attended the EMSAC meeting for Pranay and there was no real business to report.
2. Dawn welcomed Susan back and Susan thanked everyone for the video we sent her.
3. Installation attendees need to RSVP to Dawn by January 8th. It will be \$65 for any additional guests and they will have to pay for their own parking.
 - a. Bubby Bish will be our installer and Dave Tesh will be our MC.
 - b. Blue Note is the DJ and there will be casino tables again.

Membership Report:

1. Nobody was presented tonight for Probationary or Regular Membership status.
2. Denise Hairfield is on a LOA through January.
3. Sheila Ellis resigned her membership.
4. The following members have not met their monthly requirement for hours:
 - a. Colin Briggs
 - b. Omar Karim
 - c. Susan Lowe
 - d. Mike Manzelli
5. The following members have these remaining months to finish their probationary status:
 - a. Harsika Nuvvala – 2
 - b. Nikhil Chandravel, Cadi Neilson & Narmeen Rashid – 3
 - c. Jennifer Bowles, Colin Briggs & Luther Harlow – 4

Vice President's Report:

1. The Finance Committee meeting will be January 20th at 7:00. Caitlin, Denise, Harsika, and Cadi are on the committee.
2. Caitlin is now an authorized signer on the bank account.
3. Caitlin will get with Pranay for an update on the submitted membership applications.
4. Caitlin would like to have a membership committee to help with applications and to come up with ideas for fun things for members to do.
5. Cards were handed out for 2020 goal ideas and Dawn handed out cards for issues and how we can solve them.

Chief's Report:

1. Christina will be working on getting things ready for inspection and could use some help going through the trucks to get them ready.
 - a. Once a unit is checked out, the vehicle will be off limits.
2. Unit 523 will be going for inspection and the drug box cabinet will be fixed.

Treasurer's Report:

1. The bank balances were reviewed by Denise, financials were handed out and all bills were paid.

Secretary's Report:

1. Over \$28k brought in from the mailer.
2. 4th Quarter Eligibility Incentive:
 - a. Caitlin Hall
 - b. Josh Pei
 - c. Linda Winger

B&G's Report:

1. Leaves raked at both stations and trimmed edge of property and removed trash by parking lot at RB3.
2. Front doors were replaced but waiting on correct security mechanism. The security codes work. The doors will need to be painted. Hinges were replaced on kitchen door.
3. Dumpster at RB1 can't be emptied because of the construction.
4. Contracts are open for lawn service and cleaning.
5. Looking to schedule a day in late February to do a deep cleaning at the buildings, paint sheds and pole bases and do some lawn maintenance.
6. There's a small leak when it rains in the back of bay 1, which drips onto the overhead light.

Training's Report:

1. Jenny has been cleared as an AIC.
2. Josh received his stethoscope.
3. The CAPCE class CEU's are automatically sent to OEMS when you complete each class. For other training videos on Target Solutions, a bubble card must be completed and turned in to OEMS.

Security's Report:

1. Collin will check into door keys for the new door.
2. There is a possible outreach event at Elizabeth Scott Elementary on February 19th at 5:00.
3. Richmond Security showed Collin how to replace the batteries on the pedestrian bay door at RB1.
4. Collin plans to start back on the camera project.
5. Our 2 stations are now sending data back and forth correctly.
6. Collin met with some Auxiliary members needing door codes and put them in.

Old Business Report:

1. The December Membership Meeting minutes were approved as written.
2. Dawn asked people to sign up for the open shifts.

3. The new job shirts or sweatshirts are you Christmas gifts from the squad and yours to keep.

New Business Report:

1. 2020 Chief of Operations appointed positions:
 - a. Deputy Chief of Administration – Stan Orchel
 - b. Logistics – Stan Orchel
 - c. Uniforms – Chuck Mayle
 - d. Transportation – Gerri Kirkhum
 - e. Deputy Chief of Operations – Jennifer Bowles
 - f. Training – Pranay Nuvvala
 - g. Equipment – Luther Harlow
3. 2020 President appointed positions:
 - a. Parliamentarian – Linda Winger
 - b. Public Affairs – Collin Mills
 - c. Comptroller – Linda Winger
 - d. Chaplain – Dawn Helton
 - e. Buildings & Ground – John Olson
 - f. Security – Collin Mills.
2. Josh Pei and Omar Karim won \$25 Target gift cards.
3. The next BOD Meeting is 1/28/20 at 7:00 pm.
4. The next Membership Meeting is 2/4/20 at 7:00 pm.

With no other business, the meeting is adjourned for the night at 8:00 p.m.

Submitted for your review,

Linda Winger,
BBVRS Secretary