

In attendance:

Linda Winger	Dawn Helton	Caitlin Hall	Pranay Nuvvala	Christina Austin
Denise Hairfield	Gerri Kirkhum	Josh Pei		

Meeting called to order by the President, Dawn Helton at 7:05 p.m.

President's Report:

1. Dawn and Caitlin will be attending BOG March 27 – 29 but will be available by cellphone.
2. Dawn is still looking for members on the By-Law Review Committee. Gerri is the committee chair with Denise and Linda also volunteering.
3. Next EMSAC Meeting is April 14<sup>th</sup>.
4. Dawn thanked Christina and Jenny for all their hard work preparing for our inspection.

Chief's Report:

1. We passed our inspection.
  - a. Christina thanked Jenny and Stan for helping get the trucks ready for inspection.
  - b. The new permits were put on the trucks.
  - c. The inspection file was placed in the Secretary's filing cabinet.
2. Unit 525's side door over extended when it opened and broke a part. That's been fixed.
3. Unit 528's opticom was reported not working.
4. We need to get someone (Jenny?) registered for the Infectious Control Officer position.
5. The Deputy Chief of Operations, Jenny, will be out of town March 8 – 14. See Christina for any issues.
6. Jenny and Caitlin suggested going to the paramedic class at JTCC to hopefully recruit new members.
  - a. Collin is working on a brochure to put up at JTCC.

Membership Report:

1. Natalie Baez was presented tonight for Junior Probationary Membership.  
\*A motion was made to present Natalie Baez to the Membership for Junior Probationary Membership by Dawn Helton, Second by Pranay Nuvvala. Motion passes.
2. Harsika Nuvvala was presented tonight for Junior Membership.  
\*A motion was made to present Harsika Nuvvala to the Membership for Junior Membership by Caitlin Hall, Second by Dawn Helton. Motion passes.
3. Collin and Caitlin combined the membership application into 1 PDF.
4. Chuck Mayle requested a 90-day LOA.  
\*A motion was made to approve Chuck's LOA and to review his status in 90 days by Pranay Nuvvala, Second by Caitlin Hall. Motion passes.
5. The following members have not met their monthly requirement for hours:
  - a. Beth Austin

- b. Lynnette Boyd
  - c. Micky Grodski
  - d. Omar Karim
  - e. Morgan Kimmel
  - f. Gerri Kirkhum
  - g. Susan Lowe
  - h. Mike Manzelli
  - i. John Olson
  - j. Bhargav Sathish
6. The following members have these remaining months to finish their probationary status:
- a. Nikhil Chandravel, Cadi Neilson & Narmeen Rashid – 1
  - b. Jennifer Bowles, Colin Briggs & Luther Harlow – 2
  - c. Anuj Kotak – 4

V.P. Report:

1. The coffee table at RB3 was replaced.
2. Things will get hung back up on the walls at RB3.
  - a. The BBVRS flag will get cleaned or replaced.

Treasurer's Report:

1. The bills were paid, and financial reports were offered to anyone wanting to see them.

Secretary's Report:

1. Linda reviewed the new hours submitted and asked about any missing hours.

Training's Report:

1. Ettrick will be holding an EVOC class April 4 – 5. Let Pranay know if you need to take the class.
2. There will be a mandatory preceptor class on March 1, 2 and 25 from 6:30 – 8:30.
  - a. All preceptors must attend 1 class to maintain their preceptor status.
3. Registration for EMS Expo on March 5 – 8 is open and many classes are already full.
4. Training for the new protocols will be held at the membership meeting.
5. The QA/QI report is finished for 2019. Pranay will be meeting with Rachel Dillon for process improvement suggestions.
6. Pranay will be forming a QA/QI Committee to review call sheets. Let him know if you are interested.

Security's Report:

1. The old key now works on the new door at RB1.
2. The cameras will be installed in the bays before being put in the stations.
  - a. Collin is looking at contracting someone to help with the installation.

3. We will be renewing our service contract with Richmond Security.
  - a. The control for the gas pump at RB1 will be removed.
4. Collin will review all access codes to verify only active members or valid contractors have codes.

Old Business Report:

1. The January BOD Meeting minutes were approved as written.
2. The new Member Points Incentive Program starts March 1<sup>st</sup>.
3. Christina will create a proposed policy on “career” 3rds to present at the next BOD meeting for review.
4. Dawn will look into getting the dumpster emptied and access to the dumpster in the future.

New Business Report:

1. Now that we are using the online form to submit hours, Linda will delete the hours@bbvrs.net email account.
2. The next BOD Meeting is 3/31/20 at 7:00 pm.
3. The next Membership Meeting is 3/3/20 at 7:00 pm.

With no other business the meeting is adjourned for the night at 9:16 p.m.

Submitted for your approval,

Linda Winger  
BBVRS Secretary