

In attendance:

Linda Winger, Dawn Helton, Denise Hairfield, Josh Pei, Christina Austin, Pranay Nuvvala, & Nikhil Chandravel

Meeting called to order by the President, Dawn Helton at 7:09 p.m.

President's Report:

1. Appointed Officers – Parliamentarian – Linda Winger; Public Relations – Collin Mills; Building & Grounds – Christina Austin; Comptroller – Linda Winger; Chaplain – Nikhil Chandravel; Security – Collin Mills

*A motion was made to approve the President's Appointed Officers by Christina Austin, Second by Josh Pei. Motion approved.

2. The Spring BOG is March 27th and Dawn will be attending.
3. The generator contracts were signed and paid.
4. Be mindful of what you post in group chats if you are talking about the squad or anyone in it.
5. Christina will handle getting the vending machine and supply cabinet moved to RB1.

Chief's Report:

1. Appointed Officers – Deputy Chief of Operations – Pranay Nuvvala; Training – Pranay Nuvvala; Equipment – Luther Brown; Transportation – Gerri Kirkhum; Logistics – Stan Orchel; Deputy Chief of Admin – Stan Orchel; Uniforms – Chuck Mayle; Compliance – Linda Winger
2. The new power load/lift were delivered and will be installed soon on 526.
3. Some members did not show up for their COVID appointments.
 - a. Christina sent an email regarding this issue.
4. Most of the hospitals in our area now have a no visitor policy.
5. All 3^{rds} must go through Operations to get assigned to a shift and cannot just sign themselves up.
6. Pranay contacted Chief Adams for 2 more vests to allow 4 vests on each 1st out unit.
 - a. They will be stored behind each front seat and 2 over the swivel captain seat.
7. There are no know issues with the trucks.
8. The new drug box lock-up system has started once the email with instructions is sent out.
 - a. The drug box and IntruBrite will be removed off the units after each shift.

Membership Report:

1. Malik Jones and Hiba Saleem were presented for Regular Membership.

*A motion was made to present Malik Jones and Hiba Saleem for Regular Membership providing they get their required hours this month by Christina Austin, Second by Josh Pei. Motion approved.

2. We will wait to vote new members in until the end of the recruit (3rds) class and they will not be on trucks until then.
 - a. It will be verified whether new members have HIPAA to move them forward in the system, starting after the next new recruit's (3rds) class.

3. It is possible for a new person to get pulled for a random drug test before they are riding on a truck.
4. The new recruit's (3rds) class ends in February and the next one will be from May to June.
5. We will ask members to combine their Administrative or Training hours to 1 entry each instead of for each task or class.

V.P. Report:

1. Members have cashed out their points from 2020.
 - a. Collin created a sheet to verify purchases and receipt by the members.
 - b. Members will be reminded not to gift things they earned with points to other members.
 - c. The 2021 points system will be capped at \$6k for the year.
 - d. 1 point is earned for each riding hour and 30 points are earned per month for a member riding as a preceptor.
 - e. The points program will be reviewed every quarter.
2. The old bed frames from RB1 are available for any member to get.
3. We will stop using plastic cups at RB1, so all members should bring their own water bottles or use a cup in the kitchen cabinets.
4. Denise will order more water jugs for RB1 and will get a cooler for RB3.

Treasurer's Report:

1. The bills were paid.

Secretary's Report:

1. The squad contact list was updated.
2. The list of eligible members for personal property tax was submitted to the County.

Training's Report:

1. Prabhat Adusumalli is cleared as a Driver.
2. AIC precepting – Prabhat, Rosa and Kunal
3. The EMT class at JTCC Will was going to attend was cancelled.
 - a. We will be getting a refund for his tuition.
4. Josh is working on more training videos to post online.
5. Collin and Natalie will be teaching the 3rds class.
6. Pranay will work on getting an EVOC class.

Security's Report:

1. The server issues we had with the security system was fixed by Richmond Security.

Old Business Report:

1. The December BOD Meeting minutes were approved as written.
2. Collin will follow-up on the phone issue at RB1.
3. The generators will be checked now that the maintenance contracts have been paid.
 - a. Collin will follow-up with this.
4. Gerri presented SOR 2 for review to present to the members.
 - a. SOR 2.3 will be eliminated.

New Business Report:

1. Dash cameras will be installed in all the units.
 - a. There will be no audio, just video for the Chief to utilize in case of an incident involving one of our units.
2. B&G will be getting quotes for bay door replacements.
3. Dawn presented a EEO Workplace Discrimination and Harassment Policy for review and approval. It will be presented to the membership.
4. The next BOD Meeting is 2/23/21 at 7:00 pm @ RB1.
5. The next Membership Meeting is 2/2/21 at 7:00 pm @ RB1.

With no other business the meeting is adjourned for the night at 11:25 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary