

In attendance:

Linda Winger, Dawn Helton, Denise Hairfield, Josh Pei, Nikhil Chandravel, & Pranay Nuvvala

Meeting called to order by President, Dawn Helton at 7:30 p.m.

President's Report:

1. Dave Tesh has an assistant, Jennifer Dillon, who will be coming to the membership meeting to introduce herself. She is the point of contact for the EAP program.
2. The five people going to Symposium will be leaving after the membership meeting to go to Norfolk.
3. There is some canned food at RB3 close to expiring. The food will be moved to RB1.
4. Judy sent Dawn questions regarding the scholarship program and other things.
 - a. The squad wants to follow some of the VAVRS rules for scholarships.
 - i. Check made to school, issued for those in second semester or later, requires proof of college admission, etc.
 - ii. A set of rules will be created for our program.
 - b. The Auxiliary is hosting their District Meeting at RB1 on 11/21/21 and will be preparing most of the food the day before.
 - c. Judy is still looking for things for Auxiliary to do for the squad. They offered to provide crews meals on Thanksgiving but will look for other things to do.
 - d. Auxiliary invited Dawn and Collin to their December meeting at Howlett's.
5. The Auxiliary started their fundraiser. Let Dawn know if any calls or complaints are received.
6. Hoping to have Installation January 15th. Dawn will secure a location.
7. Collin and Dawn will meet with someone from John Randolph grant committee to accept the grant check.
8. Dawn will push our auditor to complete our 2020 990 form.

Chief's Report:

1. Some of the new members have been having problems getting their hours due to a delay in getting their HIPAA completed or CPR.
2. The scrape on 528 was fixed.
3. All units should be good, but use the unit assigned as first out.
4. Some members received their COVID boosters.
5. The County is offering flu vaccines too.
6. Nothing new to report on the ET3 program yet. The County will implement train the trainer for the program.

Membership Report:

1. Ammar Mohiuddin was presented for Junior Probationary Membership.

*A motion was made to present Ammar Mohiuddin to members, providing he gets his required hours in October by Pranay Nuvvala, Second by Nikhil Chandravel. Motion approved.

2. John Olson's dismissal was discussed due to his lack of required hours.

*A motion was made to send John Olson notice of dismissal via email due to lack of hours by Denise Hairfield, Second by Pranay Nuvvala. Motion approved.

V.P. Report:

1. The Nomination Committee will be meeting tomorrow via Zoom.
2. Verizon is having issues properly applying our payments to the two accounts. They keep applying payments to only one account.
3. All officers (with budgets) need to send Collin their 2022 budget increase requests. Dawn & Collin reviewed the current budgets versus spending to date.
4. The new CPR mannequins were purchased.
5. The membership team is finishing up interviews with prospective members.

Secretary's Report:

1. The eight newest members were added to the contact list, hours roster and scheduling system.
 - a. They will be sent instructions for the scheduling system once they get HIPAA.

Treasurer's Report:

1. All the bills were paid last week.

Training's Report:

1. Another CPR class will be offered very soon.

Old Business Report:

1. The September BOD Meeting minutes were approved as written.
2. The vending machine and cabinet still need to be moved to RB1.
3. Dawn still needs to send updated Smoking Policy.
4. Pranay will get with Susan on what SOR's to update.
5. A procedure will be created to cover what happens if someone gets hurt on duty.
 - a. Dawn and Collin will create it

New Business Report:

1. Nikhil presented a first draft of a LOA policy. It was discussed and suggestions were made for changes.
 - a. Nikhil will rewrite and present again at the next BOD meeting.

2. The next BOD Meeting is 11/30/21 at 7:00 pm @ RB1.
BOD Meeting Minutes
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3. The next Membership Meeting is 11/2/21 at 7:00 pm @ RB1.

With no other business the meeting is adjourned for the night at 10:30 p.m.

Submitted for your approval,

Linda Winger
BBVRS Secretary