

BOD minutes for September 27th, 2022.

BOD members present: Dawn, Christina, Collin, Josh, Nikhil, Prabhat, and Abby.

Meeting called to order by President Collin Mills at 1910.

August BOD minutes approved without corrections.

President's Report:

- Parking lot lights at South are broken, Collin is working on getting them fixed.
- Our simulation mannequin has been being left outside of its place too many times. Collin pulled a stretcher from storage to place it on so that it is easier to put away now.
 - o We will purchase numbered tags to keep track of who is using the mannequin if it continues to be a problem.
- The station has been left messy at the end of shifts.
 - o We will be adding a chores form that needs to be filled out at the end of shift.
 - o Consequences for not cleaning the station properly or not filling out the station: 1st is a verbal warning, 2nd is a written warning, 3rd is suspension.
 - o Will go into effect at the October membership meeting
- Collin and Dawn are working on the mailer.
- Stair chair strap was found hanging out of the cabinet on the ambulance.

VP

- Annual report has been filed.
- Nugget ice machine is up and running.
- New sheets have been ordered and have arrived.
- Dawn brought some extra blankets from South to Main.
- We will set up mentors for new members.
- Josh, Collin, Natalie, and Dawn are attending all of symposium. Prabhat and Nikhil will attend Thursday through Sunday.
 - o Dawn will reserve a house for attendees to stay in.
- We will be having a Halloween party on October 21st. There will be a viewing of Hocus Pocus 2 as well as snacks and activities.
- Dawn attended BOG. They are sending equipment and ambulances to Ukraine. Collin will inventory everything in the storage shed and determine what we can send over.
- Dawn will follow up with David Tesh regarding Chesterfield providers performing skills while outside of Chesterfield or off duty.

Membership:

- Stephanie (new applicant) Zoomed into the board meeting to introduce herself.
- ***Dawn makes a motion to move her forward to the membership for probationary membership, Josh seconds***
 - o After a vote, it was approved.
- The remaining two people in thirds class will be presented next month after their drug tests return.
- Months left for probation as of October 1st

- 1 months: Sanika Pingulkar
- 2 months: Kalana Hair
- 3 Months: Fahd Azeddine
- 4 months: Maizah Rashid
- 5 months: Faheem Farooq
- ***The board entered executive session to discuss personnel.***
- ***Josh made a motion to approve Will's LOA request, and Christina seconded it. ***
 - After a vote it was approved.
- ***Prabhat made a motion to modify Will's ALS contract to accommodate the LOA, and it was seconded by Josh. ***
 - After a vote it was approved

Secretary:

- Mail picked up.

Treasurer:

- Bills paid at finance last week
- Collin called Toshiba and Richmond Security to pay bills.
- Abby will call CopyFax to pay their bill.

Chief

- Handtevy contract has been sent in. Developers will be in contact with Christina shortly in order to customize it for our use.
 - We will get Handtevy bags to replace the Broselow bags.
 - Christina has received a training login.
- Chesterfield should be sending out emails regarding flu shots for volunteers soon.
- Football season is continuing. We cover Thomas Dale and Byrd high school. Thank you to everyone who has helped out so far.
- Christina has sent dates to Chief Adams for an MOU meeting.
- Trucks
 - Stryker came out and fixed the stretcher on 526.
 - 526 is first out at Main.
 - 523 is second at South.
 - 525's truck battery has been replaced and is in service.
 - 528 is in service at South.
- Active shooter training at Manchester is scheduled for Wednesday September 28th.

Training

- Driver preceptees: Gigi
- AIC preceptees: Vijay
- Collin is now a driver preceptor
- Josh updated the attendant packet.
- Josh is working on a proQA training video

BOD at large

- No report

Old business

- We received the check for the Estees standby.
- A potential bay renovation was discussed again. We will take a closer look at our strategic plan and evaluate whether redoing the bay now is in line with that plan.
- We will have a board retreat October 21st - 23rd.

New business

- We have booked our venue for 2023 installation. It will be at the Barns of Kanak again. It will be the third Saturday of January.

With no other business to discuss, the meeting was adjourned at 2150.

Submitted for your review,

Prabhat Adusumalli
BBVRS Secretary